

GREAT LAKES BAY MICHIGAN WORKS!
Joint Board of Directors Minutes
October 24, 2022

CONS BOARD MEMBERS

PRESENT

Vaughn Begick
 Jan Bunting
 Marie Fox
 Nicole Frost
 James Geisler
 Tom Herek
 Gerald Little
 Sheldon Matthews
 Scott Noesen
 Carl Ruth
 Jack Tany
 Michael Webster

WDB MEMBERS PRESENT

Trevor Keyes
 Brian Klele
 Colleen Markel
 Brian McBride
 Raquel Perez
 Carrie Prosowski
 Toby Roth
 Greg Schmidt
 Erik Rodriguez
 Eva Szelesi
 Chris Taylor
 Dan Wortman

CONS BD MEMBERS

ABSENT

Jim Horton

WDB MEMBERS ABSENT

John Kaczynski
 Erik Rodriguez
 Brian Sheets
 Eva Szelesi
 Chris Taylor

MWA STAFF

Kristen Wenzel
 Ray Ogden
 Sarah Babcock
 Wonzella Doyal
 Sheila Little
 Amy Pringle
 Ashley Fry
 Craig Clark

GUESTS

Kim Onstott – GIRESD
 Jennifer Carroll – Delta

Anna Willman-Onstott – Delta
 Jerrard Johnson – SVRC

ITEM #1: CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairman Begick called the Joint Board of Directors Meeting to order Monday, October 24, 2022, at 3:30 p.m. The meeting was held at The Great Hall at 5121 Bay City Road Midland, Michigan 48642.

ITEM #2: ROLL CALL

The above members were present, and a quorum was met.

ITEM #3: APPROVAL OF AGENDA

Chairman Begick presented the Agenda to the Joint Board of Directors. There were no amendments to the agenda.

Noesen motioned and McBride supported:

To approve the Agenda as it was presented to the Joint Board of Directors.

Approved by voice vote.

Minutes Approved

ITEM #4: AUDIENCE FOR THE PUBLIC

Members of the audience introduced themselves. There was no public comment.

ITEM #5: CORRECTING AND APPROVING THE MINUTES

A. Minutes from the February 28, 2022 Annual Joint Board of Directors meeting

Ruth motioned and Matthews supported:

To approve the February 28, 2022 Annual Joint Board of Directors meeting minutes as presented to the Joint Board of Directors.

Approved by voice vote.

B. Minutes from the May 23, 2022 Executive Committee meeting

Herek motioned and Fox supported:

To approve the May 23, 2022 Executive Committee meeting minutes as presented to the Joint Board of Directors.

Approved by voice vote.

C. Report from the May 23, 2022 Joint Board of Directors meeting

Herek motioned and Tany supported:

To approve the May 23, 2022 Joint Board of Directors report as presented to the Joint Board of Directors.

Approved by voice vote.

D. Minutes from the September 6, 2022 Executive Committee meeting

Herek motioned and Bunting supported:

To approve the September 6, 2022 Executive Committee minutes as presented to the Joint Board of Directors.

Approved by voice vote.

ITEM #6: CONSENT AGENDA

A. Local Performance Policies

COO Kristen Wenzel presented the Local Performance Policies to the Joint Board of Directors, which included a synopsis of PI 22-107 WIOA Youth Performance, PI 22-201 WIOA Adult and Dislocated Worker Performance, PI 22-205.001 GLBMW! Grievance Policy, PI 22-300 PATH, FAE&T & All Welfare Reform Programs Performance, and PI 22-400 TAA Performance/Co-Enrollment/Priority of Services.

Administration recommends the Joint Board of Directors approve the implementation of these Local Policies, and to receive and file.

Matthews motioned and Herek supported:

To approve the Local Performance Policies as presented to the Joint Board of Directors.

Approved by voice vote.

B. State Policy Issuances

COO Wenzel presented the State Policy Issuances to the Joint Board of Directors, which included a synopsis of policies BRES FY23 (\$704,972), FAE&T FY23 (\$106,443), TAA FY23 (\$523,669), RESEA CY22 (\$146,156), PATH FY23 (\$4,277,037), PATH TSS FY23 (\$123,125), and TANF FY23 (\$45,525).

Administration requests the approval of the consent agenda items listed above.

Herek motioned and Markel supported:

To approve the State Policy Issuances as presented to the Joint Board of Directors.

Approved by voice vote.

C. ARPA Grant (\$500,000)

COO Wenzel presented the ARPA Grant information to the Joint Board of Directors. This project is proposed to be funded by The Coronavirus State and Local Fiscal Recovery Funds, a part of the American Rescue Plan Act of 2021. The City Commission of Bay City issued a RFP for services designed to engage in-school youth in the City of Bay City.

Administration requests the approval to receive the ARPA Grant funds.

Herek motioned and Little supported:

To approve administration to receive the ARPA Grant funds.

Approved by voice vote.

D. RTIG Grant (\$25,000)

COO Wenzel presented the RTIG (Regional Talent Innovation Training Project) information to the Joint Board of Directors. The Middle Michigan Development Corporation (MMDC) issued a Sub-Grant Agreement under the CARES Act. This project is designed to assist with job placement or advancement in an advanced manufacturing occupation.

Administration requests the approval receive the RTIG Grant funds.

Herek motioned and Fox supported:

To approve administration to receive the RTIG Grant funds.

Approved by voice vote.

Commissioner Fox requested that all Consent Agenda items going forward be placed into one itemized document.

ITEM #7: REPORTS/ACTION/DISCUSSION ITEMS

A. Reports:

a) FY 2022 Q3 Fiscal Report & Claims Report

CAO Ray Ogden presented the FY 2022 Q3 Fiscal Report & Claims Report to the Joint Board of Directors. Items included were Administrative Budget Expenditures, Saginaw-Midland-Bay-Gratiot-Isabella Cost Centers and Service Contract Allocations, FY 2022 GLBMW! PATH Expenditures, FY 2022 GLBMW! Employment Services (W-P, TAA) Expenditures, FY 2022 GLBMW! Dislocated Worker Expenditures, FY 2022 GLBMW! Adult Expenditures, FY 2022 GLBMW! Youth Expenditures, and the GLBMW! Claims Report.

Administration recommends that the Joint Board of Directors formally accepts to receive and file the FY 2022 Q3 Fiscal Report & Claims Report.

Herek motioned and Tany supported:

To receive and file the FY 2022 Q3 Fiscal Report & Claims Report as presented to the Joint Board of Directors.

Approved by voice vote.

b) FY 2021 Program Performance Report

COO Wenzel presented the FY 2021 Program Performance Report to the Joint Board of Directors. Items included in the report were PY 2021 Q4 WIOA Performance (Adult, Dislocated Worker, Youth, Wagner-Peyser), PY 2021 Q3 WIOA Performance (Adult, Dislocated Worker, Youth, Wagner-Peyser), PY 2020 WIOA Performance (Adult, Dislocated Worker, Youth, Wagner-Peyser), PY 2021 Q4 WIOA Adult Program Performance, PY 2021 Q4 WIOA Dislocated Worker Program Performance, PY 2021 Q4 WIOA Youth Program Performance, PY 2021 Q4 Trade Adjustment Act Program Performance, and PY 2021 Q4 Wagner-Peyser Program Performance.

Commissioner Webster suggested that GLBMW! Administration compare themselves to other MWA's across to the state to help track program progress, to use the same methodology that is currently being used, to highlight the differences between GLBMW! and the other MWA's to easily show where GLBMW! is thriving and which areas need improvement in comparison to the other MWA's, and to include more narrative information to clarify understanding of respective reports.

Administration recommends that the Joint Board of Directors formally accepts to receive and file the PY 2021 Program Performance Report.

McBride motioned and Fox supported:

To receive and file the PY 2021 Program Performance Report as presented to the Joint Board of Directors.

Approved by voice vote.

B. Action:

a) Complaint against Saginaw County Update & Vote

COO Wenzel provided an update to the Joint Board of Directors in regard to the lawsuit taken against Saginaw County. On September 8th, 2022, the Saginaw County Board of Commissioners met to address a budget shortfall in the GLBMW! budget. At that meeting, the Saginaw County Board of Commissioners took action to draw down the GLBMW! strategic plan fund and implemented furloughs for administrative staff that took effect the following Monday and through the rest of the month. A temporary restraining order was filed in response to that meeting. A preliminary hearing was held, and it was determined that GLBMW! was not likely to prevail in its lawsuit against Saginaw County due to the Interlocal Agreement stating that it cannot sue or be sued. As a result of that ruling, GLBMW! Administration asks that the Joint Board of Directors approve to drop the lawsuit that has been filed against Saginaw County so that they can move forward as an organization.

Ruth motioned and Matthews supported:

For GLBMW! Administration to take the appropriate action to drop the lawsuit against Saginaw County.

Commissioner Ruth suggested that GLBMW! Administration hold a session to inform and educate the Joint Board of Directors on the Interlocal Agreement. Commissioner Begick stated that this lawsuit could have possibly been avoided at the beginning by a conversation being had between two parties. COO Wenzel expressed that she is confident that that conversation can happen in the future between the Administrative Unit and Saginaw County.

Prosowski asked if there is a fair representation from each County on the Consortium Board that have a vote in regard to the Interlocal Agreement, and Chairman Begick informed her that no, there is not fair representation, but that it is something that can be addressed in the future.

Chairman Begick called for a roll call vote:

Trevor Keyes	Yae
Brian Klele	Yae
Colleen Markel	Yae
Brian McBride	Yae
Raquel Perez	Yae
Carrie Prosowski	Yae
Toby Roth	Yae
Greg Schmidt	Yae
Vaughn Begick	Yae
Jan Bunting	Yae

Marie Fox	Yae
Nicole Frost	Yae
James Geisler	Nay
Tom Herek	Yae
Gerald Little	Yae
Sheldon Matthews	Yae
Scott Noesen	Yae
Carl Ruth	Yae
Jack Tany	Yae
Michael Webster	Yae

19 Yae's, 1 Nay

The motion passed by roll call vote.

b) Approve GLBMW! Proposed Budget Amendment

CAO Ogden presented four budgets amendment scenarios to the Joint Board of Directors. The first scenario would alleviate the budget deficit by using program funds only. The second scenario would alleviate the budget deficit but using program funds and One-Stop funds. The third scenario would alleviate the budget deficit by eliminating three administration positions. The fourth scenario would alleviate the budget deficit by eliminating two administration positions and by using One-Stop funds.

Commissioner Ruth expressed that the last resort should be eliminating positions or laying off staff. Ruth also expressed that he is comfortable with choosing the second scenario because it will not result in an elimination of positions or layoffs. Ogden explained to Ruth that in scenarios one and two, the dollar amounts that would come out of the program funds and One-Stop funds would include layoffs of program and One-Stop staff.

McBride asked if administration recommends any of the four scenarios presented. CAO Ogden stated that scenario four is the recommendation as it will not affect job seekers or employers and it would push the One-Stop renovations to a later time.

Commissioner Noesen asked if any of the four scenarios are more favorable. He also stated that Great Lakes Bay Michigan Works! cannot afford to remain with Saginaw County as its fiduciary because it isn't affordable. CAO Ogden stated that if something isn't done, Saginaw County will take action, as it has, and staff will more than likely be furloughed throughout the year, which still does not address the cost per FTE and the legacy costs.

Commissioner Fox asked why a line item in each scenario is up \$60,000. CAO Ogden stated that that charge is for indirect services from Saginaw County. Fox asked what indirect services is Saginaw County providing to Great Lakes Bay Michigan Works! that results in a \$60,000 increase in that line item. CAO Ogden stated that Great Lakes Bay Michigan Works! gets a percentage of total costs, including all departments of Saginaw County.

Isabella County Administrator Frost asked that when a workshop takes place to discuss the Interlocal Agreement, that the line items detailed in the budget be explained to help board members better understand what they are looking at.

Ruth motioned and Matthews supported:

To adopt scenario four as an amended budget.

Chairman Begick called for a roll call vote:

Vaughn Begick	Yae
Jan Bunting	Nay
Marie Fox	Nay
Nicole Frost	Yae
James Geisler	Nay
Tom Herek	Yae

Gerald Little	Yae
Sheldon Matthews	Yae
Scott Noesen	Nay
Carl Ruth	Yae
Jack Tany	Yae
Michael Webster	Yae

8 Yae's, 4 Nay's

The motion passed by roll call vote.

c) Board Approval for New Fiduciary

COO Wenzel directed the Joint Board of Directors to a chart that was provided to them at the meeting, which includes the indirect costs that have been charged over a period of time. She expressed that she welcomes discussion to continuing with Saginaw County or moving to a different fiduciary. Isabella County as expressed that they are willing to be the fiduciary for Great Lakes Bay Michigan Works!.

Prosowski asked if there is any additional information in regard to cost that will help the board make the decision to either stay with Saginaw County or move to Isabella County. Isabella County Administrator Frost stated that she doesn't have an exact cost estimate. She further explained that Isabella County annually visits the percentage of costs that each department will pay for indirect costs, which a third party creates those costs. She has asked the third party to get her meaningful numbers for Great Lakes Bay Michigan Works!. Those numbers have not been received yet.

Commissioner Bunting asked administration to gather information from other Michigan Works! agencies that operate with a county as its fiduciary to compare costs, and to provide the findings of that information at the workshop.

Commissioner Webster asked for the motion to be tabled definitely to allow Great Lakes Bay Michigan Works! the opportunity to receive the meaningful numbers from Isabella County and to relay that information to the Joint Board of Directors at the workshop where they will also discuss the Interlocal Agreement.

Chairman Begick called for a roll call vote to table the fiduciary vote, pending more information be provided at the workshop:

Vaughn Begick	Yae	Gerald Little	Yae
Jan Bunting	Yae	Sheldon Matthews	Yae
Marie Fox	Yae	Scott Noesen	Nay
Nicole Frost	Yae	Carl Ruth	Yae
James Geisler	Yae	Jack Tany	Yae
Tom Herek	Yae	Michael Webster	Yae

11 Yae's, 1 Nay

The motion passed by roll call vote.

d) Interim CEO Appointment

Chairman Begick explained to the Joint Board of Directors that as of Monday September 19th, 2022, Kristen Wenzel has acted as Interim CEO due to the departure of the previous CEO. The Great Lakes Bay Michigan Works! Executive Committee met on September 6th, 2022 and approved the recommendation to the Joint Board of Directors that Kristen Wenzel be named Interim CEO, starting immediately after the last day of the previous CEO, which was September 16th, 2022. Chairman Begick asked for a motion to officially name Kristen Wenzel the Interim CEO until that position can be filled permanently, with the contingency that the salary increase be retroactive to the first day she started acting as Interim CEO, which was September 19th, 2022.

Keyes motioned and Tany supported:

To name Kristen Wenzel as the Interim CEO, with the contingency that the salary increase be retroactive to September 19th, 2022.

Approved by voice vote.

e) Workforce Development Board/Executive Committee Vice-Chairman Appointment

Interim CEO Wenzel informed the Joint Board of Directors that John Kaczynski has resigned as Chairman of the Workforce Development Board but will remain as an active member of the Workforce Development Board. Per the Great Lakes Bay Michigan Works! bylaws, Vice-Chairman Erik Rodriguez would take over the Chairman position, which he has agreed to do.

Great Lakes Bay Michigan Works! administration recommends to the Workforce Development Board that they approve Erik Rodriguez to take over the Chairman position, and to elect Trevor Keyes as the Vice-Chairman of the Workforce Development Board and Executive Committee.

Klele motioned and Markel supported:

To approve Erik Rodriguez as the Chairman of the Workforce Development Board and Trevor Keyes as the Vice-Chairman of the Workforce Development Board.

Chairman Begick called for a roll call vote:

Trevor Keyes	Yae	Raquel Perez	Yae	8 Yae's, 0 Nay's
Brian Klele	Yae	Carrie Prosowski	Yae	
Colleen Markel	Yae	Toby Roth	Yae	
Brian McBride	Yae	Greg Schmidt	Yae	

The motion passed by roll call vote.

C. Discussion

a) CEO Search – Process Guidance

Per guidance in the Interlocal Agreement, Great Lakes Bay Michigan Works! is seeking the authority from the Joint Board of Directors to proceed with Saginaw County in the recruitment, advertisement, and application process for the Director position.

Great Lakes Bay Michigan Works! also asks the Joint Board of Directors to identify a joint CEO Search Committee comprised of Consortium Board members and Workforce Development Board members for the purpose of holding interviews and recommending a CEO candidate to the Joint Board of Directors.

The following Joint Board of Directors members volunteered to sit on the joint CEO Search Committee:

Vaughn Begick – Bay County	Consortium Board
Jan Bunting – Gratiot County	Consortium Board
Nicole Frost – Isabella County	Consortium Board
Carrie Prosowski – Midland County	Workforce Development Board
Raquel Perez – Saginaw County	Workforce Development Board

McBride motioned and Herek supported:

To approve Great Lakes Bay Michigan Works! to proceed with Saginaw County in the recruitment, advertisement, and application process for the Director position, and to approve the joint CEO Search Committee that is named above.

Approved by voice vote.

ITEM #8: ADJOURNMENT

Herek motioned and Matthews supported:

To adjourn the Joint Board of Directors meeting.

The motion passed by voice vote.

Chairman Begick adjourned the Joint Board of Directors meeting at 5:32 p.m.



Kristen Wenzel, Interim CEO

11/22/2022

Date