

GREAT LAKES BAY MICHIGAN WORKS!
Executive Committee Minutes
September 6, 2022

EXEC COMM MEMBERS PRESENT

Brian McBride
Erik Rodriguez
Brian Sheets
Vaughn Begick
Jan Bunting
Scott Noesen

EXEC COMM MEMBERS ABSENT

John Kaczynski
Carl Ruth

GUESTS

Jerrard Johnson – SVRC
Kim Onstott – GIRESD
Anna-Willman Onstott – Delta

MWA STAFF

Christopher Rishko
Sarah Babcock
Ray Ogden
Amy Pringle

ITEM #1: CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairman Begick called the Executive Committee Meeting to order Tuesday, September 6, 2022 at 12:00 p.m. The meeting was held at Midland Michigan Works! Service Center at 1409 Washington Street, Midland, MI 48640.

ITEM #2: ROLL CALL

The above members were present, and a quorum was met.

ITEM #3: AUDIENCE FOR THE PUBLIC

All audience members and MWA staff listed above introduced themselves to the Executive Committee.

ITEM #4: APPROVAL OF AGENDA

Chairman Begick presented the Agenda to the Executive Committee.

McBride motioned and Noesen supported:

To approve the Agenda as it was presented to the Executive Committee

The motion was approved by voice vote.

ITEM #5: CORRECTING AND APPROVING THE MINUTES

A. Minutes from August 11, 2022 Executive Committee Meeting

Noesen motioned and Sheets supported:

To approve the August 11, 2022 Minutes as presented to the Executive Committee.

The motion was approved by voice vote.

Minutes Approved

ITEM #6: CONSENT AGENDA

- A. IE&T (\$15,000)
- B. Capacity Building (\$32,295)
- C. CRM (\$6,610)
- D. Career Exploration (\$30,000)
- E. Employment Services (\$699,541)
- F. HI CONC YOUTH (\$16,907)
- G. WIOA ADMIN (\$196,304)
- H. WIOA ADULT (\$1,215,774)
- I. WIOA DW (\$1,030,026)
- J. WIOA YOUTH (\$1,531,147)

Noesen motioned and Sheets supported:

To approve the Consent Agenda as presented to the Executive Committee.

The motion passed by voice vote.

ITEM #7: REPORTS/ACTION/DISCUSSION ITEMS

A. Action:

- a) Approve recommended GLBMW! Program Services RFP results

CEO Rishko presented RFP award recommendations to the Executive Committee, and they were as follows:

- 1. Business Services – Delta College
- 2. WIOA In-School Youth Services (Bay County) – BACHS
- 3. WIOA In-School Youth Services (Bay, Gratiot, Isabella, Midland & Saginaw Counties) – withdrawn due to overall impact to GLBMW! service delivery
- 4. WIOA In-School Youth Services (Gratiot, Isabella, Midland & Saginaw Counties) – GIRESD
- 5. Wagner-Peyser Employment/Trade Act Services (Gratiot & Isabella Counties) – GIRESD
- 6. Wagner-Peyser Employment/Trade Act Services (Bay, Midland & Saginaw Counties) – Delta College
- 7. Wagner-Peyser Employment/Trade Act Services (Bay, Gratiot, Isabella, Midland & Saginaw Counties) – no submissions
- 8. WIOA Adult, Dislocated Worker, Out-of-School Youth and Welfare Reform Services (Gratiot & Isabella Counties) – GIRESD
- 9. WIOA Adult, Dislocated Worker, Out-of-School Youth and Welfare Reform Services (Bay, Midland & Saginaw Counties) – SVRC
- 10. WIOA Adult, Dislocated Worker, Out-of-School Youth and Welfare Reform Services (Bay, Gratiot, Isabella, Midland & Saginaw Counties) – withdrawn due to overall impact to GLBMW! service delivery

The GLBMW! Administration recommends the Executive Committee approve the recommended RFP service provider award process. Approval will allow GLBMW! staff to negotiate, and if successful, enter into a contract with the recipient organizations.

Rodriguez motioned and Bunting supported:

To approve the recommended RFP recipients to allow GLBMW! staff to negotiate and entire into contract with the recipient organizations.

The motion passed by voice vote.

b) Approve GLBMW! WIOA Plan 2022 Revision

CEO Rishko presented the proposed GLBMW! WIOA Plan 2022 Revision to the Executive Committee. Rishko explained to the Executive Committee that revisions to the WIOA Plan updated regional census information, as well as accounted for the changes in program delivery as a result of the COVID-19 pandemic.

Administration recommends that the Executive Committee approve the 2020-2023 Regional and Local WIOA Plan 2022 Revision for submission to LEO-WD.

Noesen motioned and McBride supported:

To approve the recommended 2022 Revision to the GLBMW! 2020-2023 Regional and Local WIOA Plan.

The motion passed by voice vote.

c) Approve FY 2022 GLBMW! Proposed Budget

The proposed budget is based on the best information available regarding funds available to GLBMW!. This estimate is based on allocation information from the grant funding sources and estimated carry-in of unexpended funds. Using this process, the current estimate of total revenues for GLBMW! is \$11,461,452 (\$1,393,828 y/y decrease). This amount does not include the amount available for the Strategic Plan Fund, which is addressed below.

Of the total GLBMW! proposed budget, \$7,614,992 is attributable to Service Contract Allocations across all 5 counties, while \$1,773,754 is budgeted for One-Stop operations and Vendor Services. This breakdown is based on the same funding formulae used by the State to distribute funds among the Michigan Works! agencies.

The amount requested for the GLBMW! administration is \$2,072,706. This amount represents a 9% y/y increase due to increased staffing and indirect costs charged by Saginaw County. Wages and Fringes total \$1,403,511 for FY 2022. This total allows for \$109,000 Legacy Pension cost allocations, which directly correlate to the annual FY22 pension costs for GLBMW! retirees. No FY23 totals are available.

Midland and Bay County Service Center budgets includes an additional \$52,600 and \$65,600 for facility upgrades.

The final noted item is the GLBMW! Strategic Plan Fund. This funding was earned many years ago and is not restricted by federal grant requirements. This fund protects the 5 consortium member counties from having to directly reimburse any disallowed costs. It is not included in the budget calculations described above.

IMPORTANT NOTE: The amounts for all GLBMW! contracted program services may change as the actual amount of funds available to GLBMW! goes up or down during the year. However, the percentage breakdown between SMB and G-I approved by the Board through this budget process shall not be changed without Board approval. The Central Office budget will not be increased without Board approval.

Administration recommends the GLBMW! Joint Board of Directors approve the GLBMW! FY2023 Budget.

Chairman Begick called for a roll call vote:

Brian McBride	Yae
Erik Rodriguez	Yae
Brian Sheets	Yae
Vaughn Begick	Yae
Jan Bunting	Yae
Scott Noesen	Yae

The motion passed.

d) Approve Interim CEO Recommendation: Kristen Wenzel

CEO Rishko recommends to the Executive Committee that they approve the appointment of Kristen Wenzel to act as Interim CEO until a new CEO can be named.

Noesen motioned and Rodriguez supported:

To approve Kristen Wenzel as the Interim CEO of GLBMW!.

The motion passed by voice vote.

B. Reports: None

C. Discussion: None

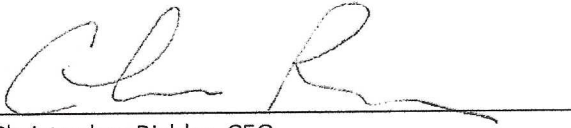
ITEM #8: ADJOURNMENT

Noesen motioned and Begick supported:

To adjourn the Executive Committee meeting.

The motion passed by voice vote.

Chairman Begick adjourned the Executive Committee meeting at 12:38 p.m.



Christopher Rishko, CEO

09/08/2022

Date