

GREAT LAKES BAY MICHIGAN WORKS!
Joint Board of Directors Minutes
August 31, 2020

CONS BOARD MEMBERS

PRESENT

Vaughn Begick
 James Geisler
 Tom Herek
 Michael Lutz
 Sheldon Matthews
 Scott Noesen
 Amos O’Neal
 Carl Ruth
 Chuck Stack
 Michael Webster

WDB MEMBERS PRESENT

Bishop Larry Camel
 Frank Cloutier
 John Kaczynski
 Trevor Keyes
 Brian Klele
 Bryan Klett
 Colleen Markel
 Bob Peters
 Carrie Prosowski
 Brian Sheets
 Dan Wortman
 Chad Wurtzel

CONS BD MEMBERS

ABSENT

Jan Bunting
 George Green
 Margaret McAvoy

WDB MEMBERS ABSENT

Melissa Bloom
 Michael Colby
 Brian McBride
 Dr. Kelley Peatross
 Chris Taylor

MWA STAFF

Chris Rishko
 Sarah Walker
 Kristen Wenzel
 Ray Ogden
 Lisa Kleekamp
 Craig Clark

GUESTS

Kim Onstott – GIRESD
 Georges Wright – SVRC
 Jerrard Johnson – SVRC
 Marlana Cork – Delta College
 Jennifer Carroll – Delta College

Derrick Voltz – BSBP
 Anna Willman – Delta College
 Bret Hyble – GIRESD
 Olga Pilar – SVRC

ITEM #1: CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Co-Chair Ruth called the Joint Board of Directors Meeting to order Monday, August 31, 2020 at 3:30 p.m. The meeting was held virtually.

ITEM #2: ROLL CALL

The above members were present and a quorum was met.

ITEM #3: APPROVAL OF AGENDA

Co-Chair Ruth presented the Agenda to the Joint Board of Directors.

Sheets motioned and Begick supported:

To approve the Agenda as it was presented to the Joint Board of Directors.

The motion was approved by voice vote.

ITEM #4: INTRODUCTIONS OF BOARD MEMBERS

All Board Members introduced themselves. CEO Rishko introduced new Board Members Melissa Bloom from McLaren Bay Region, Brian Klele from IBEW Local 692, and Chris Taylor, a previous Board Member, from LiUNA.

Minutes Approved

ITEM #5: AUDIENCE FOR THE PUBLIC

The audience members introduced themselves.

ITEM #6: CORRECTING AND APPROVING THE MINUTES

- A. Minutes from May 18, 2020 Joint Board of Directors Meeting.

Noesen motioned and Wortman supported:

To approve the May 18, 2020 Minutes as presented to the Joint Board of Directors.

The motion was approved by voice vote.

ITEM #7: CONSENT AGENDA

- A. FY 20-21 WIOA Youth (Planned \$1,831,139.00)
- B. FY 20-21 WIOA Adult (Planned \$1,445,079)
- C. FY 20-21 WIOA Dislocated Worker (Planned \$995,394.00)
- D. FY 20-21 Employment Services (Planned \$740,474.00)
- E. FY 20-21 Michigan COVID-19 Disaster Recovery (Planned \$55,900)
- F. FY 20-21 Capacity Building (Planned \$33,820)
- G. FY 20-21 Concentrated Youth (Planned \$16,907.00)
- H. FY 20-21 CRM (Planned \$6,610)
- I. FY 20-21 Trade Act (\$TBD)
- J. FY 20-21 TANF (\$TBD)
- K. FY 20-21 PATH TANF (\$TBD)
- L. FY 20-21 SNAP (Planned \$TBD)
- M. FY 20-21 SNAP Supportive Services (\$TBD)

CEO Rishko presented the Consent Agenda listed above to the Joint Board of Directors.

Klele motioned and Sheets supported:

To approve the Consent Agenda as presented to the Joint Board of Directors.

Roll call was conducted, and the motion was approved by voice vote.

ITEM #8: REPORTS/ACTION/DISCUSSION ITEMS

- A. Reports:

- a) Fiscal Report FY 2020 Q3

CEO Rishko presented the Fiscal Report to the Joint Board of Directors. Items included in the Fiscal Report are Administrative Budget Expenditures, Saginaw-Midland-Bay Cost Centers and Service Contract Allocations, Gratiot-Isabella Cost Centers and Service Contract Allocations, the Great Lakes Bay Michigan Works! Claims Report, and 2019-2020 Expenditures for PATH, Employment Services (Wagner-Peyser and TAA), Dislocated Worker, Adult, and Youth.

Noesen motioned and Matthews supported:

To approve the Fiscal Report as presented to the Joint Board of Directors.

The motion was approved by voice vote.

b) Program/Performance Report PY 2019

CEO Rishko presented the Program/Performance Report to the Joint Board of Directors. Items included in the Fiscal Report are the 2019-2020 Q4 WIOA Performance Report, 2019-2020 Q3 WIOA Performance Report, 2018-2019 WIOA Performance Report, 2019-2020 Q4 WIOA Adult Program Performance Report, 2019-2020 Q4 WIOA Dislocated Worker Program Performance Report, 2019-2020 Q4 Youth Program Performance Report, 2019-2020 Q4 Trade Adjustment Act Program Performance Report, and 2019-2020 Q4 Wagner-Peyser Program Performance Report.

Matthews motioned and Sheets supported:

To approve the Program/Performance Report as presented to the Joint Board of Directors.

The motion was approved by voice vote.

c) 2020 Cycle I Monitoring Report

CEO Rishko presented the 2020 Cycle I Monitoring Report to the Joint Board of Directors. This Monitoring Review examined I) Allowable Cost, Cost Allocation, and Cost Classification, II) Single Audit, Single Audit Resolution, and Debt Collection, III) Budgeting Systems and Internal Controls, and IV) Financial Reporting. This Monitoring Review identified one finding from the on-site review, but required no action in response.

Camel motioned and Geisler supported:

To approve the 2020 Cycle I Monitoring Report as presented to the Joint Board of Directors.

The motion was approved by voice vote.

d) 2020 Cycle II Monitoring Report

CEO Rishko presented the 2020 Cycle II Monitoring Report to the Joint Board of Directors. This Monitoring Review examined I) Allowable Cost, Cost Allocation, and Cost Classification, II) Budgeting Systems and Internal Controls, III) Financial Reporting, and IV) Procurement and Contract Administration. This Monitoring Review identified one finding, but required no action in response.

Begick motioned and Cloutier supported:

To approve the 2020 Cycle II Monitoring Report as presented to the Joint Board of Directors.

The motion was approved by voice vote.

B. Action:

a) 2020-2023 Great Lakes Bay Michigan Works! Regional and Local WIOA Plan

CEO Rishko presented the 2020-2023 Great Lakes Bay Michigan Works! Regional and Local WIOA Plan to the Joint Board of Directors. This Regional and Local Plan, created by Great Lakes Bay Michigan Works! Administrative staff, creates a planning process that results in the development of a regional plan that aligns with the requirements outlined in the WIOA sections 106(c), 108(a), and WIOA Final Regulations. This plan was posted on the Great Lakes Bay Michigan Works! website for 30 days, and was publically announced through local newspapers covering all five counties, respectively.

Klele motioned and Matthews supported:

To approve the 2020-2023 Great Lakes Bay Michigan Works! Regional and Local WIOA Plan as presented to the Joint Board of Directors.

Roll call was conducted, and the motion was approved by voice vote.

b) Proposed Budget FY 2021

CEO Rishko presented the Proposed Budget to the Joint Board of Directors. Items listed in this Proposed Budget are the Administrative Unit Section, Total Wages, Bonus and Overtime, Fringe Benefits, and Recommended Planning Allocations for all five counties serviced by Great Lakes Bay Michigan Works!.

Matthews motioned and Noesen supported:

To approve the Proposed Budget FY 2021 as presented to the Joint Board of Directors.

Roll call was conducted, and the motion was approved by voice vote.

C. Discussion:

a) CEO Report CY 2020 Q3

CEO Rishko presented the CEO Report to the Joint Board of Directors.

Matthews motioned and Wortman supported:

To approve the CEO Report as presented to the Joint Board of Directors.

The motion passed by voice vote.

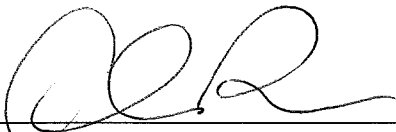
ITEM #9: ADJOURNMENT

Matthews motioned and Klett supported:

To adjourn the Joint Board of Directors meeting.

The motion passed by voice vote.

Co-Chair Ruth adjourned the Joint Board of Directors meeting at 4:26 p.m.



Christopher Rishko, CEO

9-4-20

Date