

**GREAT LAKES BAY MICHIGAN WORKS!**

**Executive Committee Meeting**

**Minutes – October 11, 2017**

**EXECUTIVE COMMITTEE**  
**MEMBERS PRESENT**

Jennifer Hayes  
Jeff Adamo  
Dan Wortman  
Margaret McAvoy  
Scott Noesen  
Carl Ruth

**EXECUTIVE COMMITTEE**  
**MEMBERS ABSENT**

Tom Herek

**OTHER BOARD**  
**MEMBERS PRESENT**

Michael Webster  
George Yost

**MWA STAFF**

Ed Oberski  
Ray Ogden  
Sarah Walker  
Kristen Wenzel  
Esther Sanders  
Lisa Kleekamp

**GUESTS**

Larry Sims – United Way Saginaw County  
Georges Wright - SVRC  
Jerrard Johnsons - SVRC  
Monica Ibanez – Delta College  
Kevin Gregory – First Ward Community Services  
Don Johnson - MCESA

**ITEM #1: CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Co-Chair Ruth called the meeting to order Wednesday, October 11, 2017 at 8:31 a.m. The meeting was held at the Great Lakes Bay Michigan Works! Midland Service Center, 1409 Washington Street, Midland, Michigan 48640.

**ITEM #2: ROLL CALL**

The above members were present. A quorum was achieved.

**ITEM #3: APPROVAL OF AGENDA**

Co-Chair Ruth presented the agenda to the Committee.

**Noesen moved and Hayes supported:**

To approve the agenda as it was presented.

Motion approved by voice vote.

**ITEM #4: AUDIENCE FOR THE PUBLIC**

No public comments were given.

**Minutes Approved**  
@ November 13, 2017 Finance Comm. /  
Joint Board Meeting  
*Sarah Walker*

**ITEM #5: ACTION ITEMS**

**A. Procurement of CRM Systems**

Administration presented the procurement process that resulted in its recommendation for procurement of Five Force Consulting as a Customer Relations Management (CRM) Consultant. The purpose of the procured services would be integration of an existing CRM system into a new system, and related training for staff. Detailed discussion ensued. Some committee members expressed concern that Great Lakes Bay Michigan Works! had not yet procured the new CRM system, suggesting that this procurement may be premature.

**Hayes moved and Wortman supported:**

To approve the procurement of Five Force Consulting as the CRM Consultant.

**McAvoy requested roll call.**

Co-Chair Ruth called for the vote.

<b>Executive Committee Member</b>	<b>YES</b>	<b>NO</b>
Jennifer Hayes	X	
Jeff Adamo		X
Dan Wortman	X	
Tom Herek	-	-
Margaret McAvoy		X
Scott Noesen		X
Carl Ruth	X	

**With the Executive Committee voting 3 Yes and 3 No, the motion failed.**

**B. Procurement of Technology Based Learning Systems**

Administration presented the procurement process that resulted in its recommendation of Edmentum as a technology based, interactive software learning system for adult basic education skills and high school equivalency preparation.

**McAvoy moved and Wortman supported:**

To approve the procurement of Edmentum as the technology based learning system.

**Motion approved by voice vote.**

**C. Selection of Saginaw and Midland In-School Youth Program Service Providers**

Administration presented its procurement process and recommendation to the Committee that it select United Way of Saginaw County to provide In-School Youth Services in Saginaw County from November 1, 2017 to September 30, 2018, and Greater Michigan Construction Academy to provide In-School Youth Services in Midland County from November 1, 2017 to September 30, 2018. Detailed discussion ensued.

**McAvoy moved and Noesen supported:**

To select United Way of Saginaw County to provide In-School Youth Services in Saginaw County from November 1, 2017 to September 30, 2018, and Greater Michigan Construction Academy to provide In-School Youth Services in Midland County from November 1, 2017 to September 30, 2018.

**Motion approved by voice vote.**

D. Continuation of In-School Youth Programming

Administration presented its recommendation that In-School Youth Services be phased out in Saginaw County and Midland County during the 17-18 contract, and be discontinued commencing October 1, 2018, or when the services to current participants programs are completed, whichever occurs first. If approved, this would result in In-School Youth Services being provided only in Bay County, and all Youth Services in Gratiot, Isabella, Saginaw and Midland Counties being devoted to Out-of-School Youth. Detailed discussion ensued.

**Noesen moved and Wortman supported:**

That the 17-18 contract year be used to phase out the In-School Youth program in Saginaw and Midland Counties; that the In-School Youth Service contractor in Saginaw and Midland Counties not be permitted to enroll any new participants, but be required to continue and complete service to the participants currently enrolled as of October 31, 2017; and that the Requests for Proposals let by Great Lakes Bay Michigan Works! next spring for October 2018 – September 2021 would procure Out-of-School Youth Services for the entire 5-County Region, and In-School Youth Services only for Bay County.

**Motion approved by voice vote.**

E. Other

Administration requested the Committee to consider the possibility that the In-School Youth Service Providers selected by the Committee for the 17-18 contract year may reject a contract that would merely phase out the In-School program with no possibility of continued service beyond that year. Administration suggested that the Committee consider selecting the current Out-of-School Youth Service Provider in Midland and Saginaw Counties to phase out the In-School program should the selected In-School Providers reject the offer.

**Hayes moved and Wortman supported:**

If United Way of Saginaw County rejects the offer to phase out the In-School Youth Program in Saginaw County, Administration is authorized to contract with SVRC, the current Out-of-School Youth Services Provider in Saginaw County to phase out the In-School program in that County. If Greater Michigan Construction Academy rejects the offer to phase out the In-School Youth Program in Midland County, Administration is authorized to contract with SVRC, the current Out-of-School Youth Services Provider in Midland County to phase out the In-School program in that County.

**Motion approved by voice vote**

**ITEM #6: ADJOURNMENT**

**Hayes motioned and Wortman supported:**

To adjourn the Executive Committee meeting at 9:58a.m.

**Approved by voice vote.**

Respectfully Submitted By: Sarah Walker, Executive Assistant