

**REGION 5
TALENT DISTRICT CAREER COUNCIL (TDCC) MEETING MINUTES**

April 25, 2016

TDCC MEMBER PRESENT

Jennifer Hayes
Don Tilley
Kelly Rule
Ralph Ward
Tom Begin
Sheryl Presler
Erik Rodriguez
George Yost
Doug Bush
Chris Frank (for Kathy Stewart)
Brian McBride (for Linda Englehardt)

TDCC MEMBERS ABSENT

Michael Colby
Dan Wortman
Colleen Markel
Mark Berdan
Jeff Adamo
Linda Engelhardt
Don Johnson
Kathy Stewart
Scott Govitz

STAFF

Ed Oberski, GLBMW
Ray Ogden, GLBMW
Kristen Wenzel, GLBMW
Esther Sanders, GLBMW
Brian McBride, BAISD

GUESTS

Jerrard Johnson, SVRC
Anna Willman-Onstott, DCCS
Zack Greening, GI RESD
Pam Clark, Delta College

ITEM #1: CALL TO ORDER

Jennifer Hayes called the meeting to order at 3:30 p.m. The meeting was held at the Winding Brook Conference Center, 8240 Genuine Road, Shepherd, MI 48883.

ITEM 2: ROLL CALL

The above members were present. A quorum was present.

ITEM #3: APPROVAL OF AGENDA

Motion by Sheryl Presler, Support by Ralph Ward:

To approve the agenda as presented.

Motion passed by voice vote.

ITEM #4: CORRECTING AND APPROVING THE MINUTES

Motion by Tom Begin, Support by Doug Bush:

To approve Minutes of the January 25th, 2016 TDCC meeting.

Motion passed by voice vote.

ITEM #5: AUDIENCE FOR THE PUBLIC

The audience introduced themselves. There was no public comment.

ITEM #6: INTRODUCTIONS

Council members introduced themselves.

ITEM #7: ACTION/DISCUSSION/REPORTS

A. Perkins Career and Technical Education Program Presentations by various Community Colleges and Intermediate School Districts

Pam Clark from Delta College presented on Secondary Perkins Programs (Career and Technical Education Programs). Pam also reported on information sent by Jennifer Geno from Bay Arenac Intermediate School and both Ed Oberski and Pam Clark reported on information sent from Mid-Michigan Community College and Montcalm County ISD. Respective representatives were unable to attend meeting, but sent informational packages for their programs.

Motion by Don Tilley; Support by Tom Begin:

To receive all Perkins reports and proposed applications to the federal government for continued funding.

Motion passed by voice vote.

B. CGRESD CTE Millage

Sheryl Presler presented information on the Career and Technical Education (CTE) millage proposal in Clare and Gladwin Counties.

Motion by Ralph Ward, Support by Don Tilley

To endorse passage of the Clare Gratiot RESD CTE millage.

Motion passed by voice vote.

C. 2016-2017 Adult Education RFP update

Brian McBride of Bay Arenac Intermediate School District (BAISD), the Region 5 Adult Education Fiscal Agent, reported that Region 5 received an additional \$21,000 in Adult Education funding for next year. Since the amount was relatively small in comparison to total fund availability, \$1.3 million, the group of all Adult Education providers in the Region decided the \$21,000 should go to the area of greatest need:

Saginaw County. As Fiscal Agent, BAISD let an RFP for the additional funding. When no responses were received, the group of the group of Adult Education lead by BAISD determined that funding would go to the current Adult Education providers in Saginaw County, Swan Valley Schools and Saginaw Schools.

D. Bylaws

Ed Oberski reviewed the proposed by laws with the TDCC.

Jennifer Hayes motioned

Passage of the proposed Bylaws (attached and made part of these minutes)

Motion by Don Tilley, Support by Erik Rodriguez

To approve the Bylaws as presented.

Motion passed by unanimous voice vote.

E. Discussion regarding possible education priorities/presentations.

The Council engaged in a general discussion about possible education priorities to recommend to the Region's Workforce Development Boards.

F. Next Meeting Location:

Kelly Rule volunteered Masonic Pathways in Alma as the location for the July TDCC meeting.

ITEM #8: ADJOURNMENT

The meeting adjourned at 5:00 p.m.

BYLAWS OF THE REGION 5 TALENT DISTRICT CAREER COUNCIL

Adopted: April 25, 2016

ARTICLE I

NAME

1. The name of the Council shall be the Region 5 Talent District Career Council, hereinafter referred to as the Council.
2. The principal mailing address for the Council shall be 1409 Washington Street, Midland, Michigan 48640. The Council has the authority to set a new principal mailing address by resolution without amending these Bylaws.

ARTICLE II

PURPOSE

1. The Council shall perform all functions as required by the State and by the Region's Workforce Development Boards. Those functions may include such things as advising the Workforce Development Boards on youth programs, educational issues and career pathways; coordinating educational entities in support of Workforce Development Board missions and strategic plans; collaborating with the Region's Adult Education fiscal agent to development a regional adult education strategy, to select adult education service providers, and to assure that adult education is aligned to Workforce Development Board strategic plans; reviewing and commenting on Perkins program plans; collaborating with the early/middle college career and technical education fiscal agent on the development of related regional plans; and any other functions required by the State or Workforce Development Boards.

ARTICLE III

MEMBERSHIP

1. Membership on the Council shall comply with and be appointed according to State requirements.

ARTICLE IV

OFFICERS

1. The officers of the Council shall consist of a Private Sector Co-Chair and Co-Vice Chair, and an Education Co-Chair and Co-Vice Chair. The officers shall be appointed in accordance with State requirements.
2. The Co-Chairs shall:
 - A. Preside over meetings on a rotational basis.
 - B. Provide leadership to the Council.
 - C. Consult with the Chief Executive Officers of the lead Michigan Works! Agency, Adult Education fiscal agent, and early/middle college career and technical education fiscal agent as applicable.
 - D. Perform other required duties.
3. The Co-Chairs may delegate their duties as they determine to be necessary and appropriate.
4. In the absence or the unavailability of a Co-Chair, the respective Co-Vice Chair shall perform the duties of the absent or unavailable Co-Chair, and when so acting shall have the power of and be subject to all the restrictions upon their respective Co-Chair. In the event that a Co-Chair is unable to complete his/her term of office, the respective Co-Vice Chair shall become the Co-Chair for the remainder of that term of office.

ARTICLE V

MEETINGS AND BOARD ACTION

1. Regular meetings shall be held at least quarterly at such place and time as determined by the Council. All meetings and meeting notices shall be conducted and issued in compliance with the Michigan Open Meetings Act. Meetings shall be chaired on a rotational basis with the Private Sector Co-Chair and Education Co-Chair.
2. Special meetings may be called by either Co-Chair. The Co-Chairs shall determine the Chair of the special meeting. Special meetings and special meeting notices shall be conducted and issued in compliance with the Michigan Open Meetings Act.
3. Except as otherwise set forth in these Bylaws, in order for the Council to take any action, a majority of the Council members present at the meeting must vote in favor of the proposed action. All members shall be entitled to one vote.

4. To the extent allowed by the Michigan Open Meetings Act members shall be permitted to participate, deliberate and vote in Council meetings via conference call or other meeting technology.

ARTICLE VI

QUORUM

1. A quorum for the transaction of business at any meeting shall consist of a majority of all current Council members. There shall be no proxy votes.
2. To the extent allowed by the Michigan Open Meetings Act, members participating via conference call or other meeting technology shall count towards a quorum.

ARTICLE VII

COMMITTEES

1. The Co-Chairs may agree to appoint committees for specific purposes as may be deemed necessary or desirable to conduct the business of the Council. Any committee so appointed shall have powers and responsibility defined and delegated by the agreement of the Co-Chairs.

ARTICLE VIII

CONTRACTS, GRANTS, LOANS, CHECKS, AND DEPOSITS

1. The Council shall not have the authority to enter contracts, to receive or issue grants, to issue checks, to make deposits, or to receive funding.

ARTICLE IX

AGENTS, CONSULTANTS, PROFESSIONAL SERVICES, STAFFING

1. The Council shall not have the authority to engage agents, consultants, or professional services. Staffing shall be provided by the lead Michigan Works! Agency designated by the State.

ARTICLE X

CONFLICT OF INTEREST

1. All Council members shall comply with all applicable conflict of interest laws, regulations, directives and guidelines.

ARTICLE XI

BYLAWS AMENDMENT

1. These Bylaws may be altered, amended or repealed by affirmative vote of two-thirds (2/3) of the Council members. In order for the vote to take effect the mailed agenda must include the proposed language of the alteration, amendment, repeal, or adoption of the Bylaws.