

**GREAT LAKES BAY MICHIGAN WORKS!**  
**JOINT CONSORTIUM BOARD AND WORKFORCE DEVELOPMENT BOARD**  
**Minutes – September 26, 2016**

**CONS BOARD**

**MEMBERS**

**PRESENT**

Jan Bunting  
Jim Geisler  
George Green  
Michael Hanley  
Tome Herek  
Margaret McAvoy  
Scott Noesen  
Carl Ruth  
Jim Theisen  
Don Tilley

**WDB MEMBERS PRESENT**

Tom Begin  
Jeff Adamo  
Jennifer Hayes  
Dan Wortman  
Michael Colby  
Colleen Markel  
Eric Rodriguez  
Sheila Dahm  
Brian McBride  
Pastor Larry Camel  
George Yost  
Chris Taylor

**CONS BD**

**MEMBERS**

**ABSENT**

Chuck Stack

**WDB MEMBERS**

**ABSENT**

Chad Wurtzel  
Don Schurr  
Scott Govitz  
Kelly Rule

**MWA STAFF**

Ed Oberski  
Ray Ogden  
Kristen Wenzel  
Sheril Tarrant

**GUESTS**

Greg Luczak, Delta College  
Dean Emerson, SVRC  
Anna Willman-Onstott, Delta College  
Jim Haton, MMI  
Suanne Tasker, GIRESD  
Shardy Lawrence, Bureau of Services  
for Blind Persons  
Charles Markey, Arnold Center  
Olga Pilar, SVRC

**ITEM #1:      CALL TO ORDER**

Co-Chair Don Tilley called the meeting to order Monday September 26, 2016 at approximately 3:31pm. The meeting was held at Great Hall Banquet and Convention Center, 5121 Bay City Rd. Midland, Michigan 48642.

**ITEM 2:      ROLL CALL AND PLEDGE OF ALLIGIANCE**

The above members were present. A quorum was present.

**ITEM #3:      APPROVAL OF AGENDA**

Co- Chair Tilley presented the agenda to the Board.

**G. Yost motioned with support by M. McAvoy.**

To approve the agenda as presented.

**Motion passed by voice vote.**

**Minutes Approved**  
© the March 27, 2017  
meeting.  
Sheril Tarrant  
Executive Assistant

Posted 4/31/17

**ITEM #4: CORRECTING AND APPROVING THE MINUTES**

Co-Chair Tilley presented the minutes from the July 27, 2016 meeting.

**C. Ruth motioned with support by G. Green.**

To approve the minutes from the July 27, 2016 meeting.

**Motion passed by voice vote.**

**ITEM #5: AUDIENCE FOR THE PUBLIC**

The audience introduced themselves. There was no public comment.

**ITEM #6: INTRODUCTIONS**

CEO Oberski introduced the new Executive Assistant for Great Lakes Bay Michigan Works!, Sheril Tarrant.

**ITEM #7: CONSENT AGENDA**

No consent agenda was presented

**ITEM #8: REPORTS/ACTION/DISCUSSION ITEMS**

**A. Strategic Initiatives/Finance Committee Report**

CEO Oberski reported that the Strategic Initiatives Committee and Finance Committee met jointly on August 26, 2016.

Finance Committee Chair C. Ruth reported that the Joint Committee had reviewed and is recommending approval of the October 2016 – September 2017 Great Lakes Bay Michigan Works! budget. CAO Ogden and CEO Oberski provided detailed information as requested during Board discussion.

**B. McBride motioned with support by J. Bunting.**

To approve the October 2016 – September 2017 Great Lakes Bay Michigan Works! budget as recommended by the Joint Strategic Initiatives/Finance Committee.

**Motion passed by voice vote.**

(The approved budget is attached to and made part of these Minutes.)

**C. Ruth motioned with support by G. Yost.**

To add a new position to the Great Lakes Bay Michigan Works! Administrative Staff: Contract Manager/Monitor.

**Motion passed by voice vote.**

The Board reviewed the quarterly fiscal reports.

**C. Ruth motioned with support by G. Yost.**

To accept the quarterly fiscal reports.

**Motion passed by voice vote.**

## **B. Program and Performance Committee Report**

COO Wenzel presented the Program and Performance Committee report.

**V. Begick motioned with support from J. Theisen.**

To approve the WIOA Adult and Dislocated Worker Occupation in Demand List recommended by the Program and Performance Committee.

**Motion passed by voice vote.**

(The approved Occupation in Demand List is attached and made part of these Minutes.)

The Board reviewed the quarterly performance reports.

**G. Yost motioned with support by C. Ruth.**

To accept the quarterly performance reports.

**Motion passed by voice vote.**

## **C. Bylaw Amendments**

CEO Oberski reported that the Board took action to approve a proposed Bylaw Amendment creating a quorum requirement for Standing Committees at its June 27, 2016 meeting. However, the required super-majority of two thirds of both the Consortium Board and Workforce Development Board was not present. Therefore, with the required super-majority being present at this meeting, the Bylaw Amendment is being resubmitted for approval.

**J. Theisen motioned with support by M. McAvoy**

(The approved Amendments to the Bylaw's is attached and made part of these Minutes.)

To approve the proposed Bylaws Amendment creating a quorum requirement of Standing Committees.

**Motion passed unanimously by voice vote.**

## **E. CEO Report**

The next Talent District Career Council (TDCC) meeting will be at Bay Arenac Intermediate School District on October 24, 2016. This is a required meeting for less than half of this Board.

No Standing Committees meetings are scheduled for November. The next full Board meeting will be the second Monday of December rather than the fourth Monday.

CEO Oberski has been invited to attend National Association of Workforce Board Policy Consultation meetings in Orlando Florida in December.

Tom Begin is being recognized as the Michigan Works! Volunteer of the Year at the Annual Statewide Michigan Works! Conference in October. In addition, he recently received Volunteer of the Year award from the Saginaw NAACP.

**F. Other Reports**

There were no other reports.

**Item #10: ADJOURNMENT**

**S. Noesen motioned with support by J. Hayes**

To adjourn the meeting.

Co-Chair Tilley adjourned the Board Meeting at 4:29 p.m.

Respectfully Submitted By: Sheril Tarrant, Executive Assistant

**GREAT LAKES BAY MICHIGAN WORKS AGENCY**

**2016-2017 BUDGET REQUEST**

**FOR THE PERIOD OF October 1, 2016 THRU September 30, 2017**

JOB TRAINING ADMINISTRATION		APPROVED	REQUEST for	EXPENDED TO	ESTIMATE EXP	
ADMINISTRATIVE UNIT SECTION		2015/2016	2016/2017	03/31/16	06/30/16	BALANCE
70300	STAFF WAGES/HOLIDAY/VACATION	\$ 527,715	\$ 541,334.0	\$ 362,601	\$ 496,190.84	\$ 31,524.06
70309	STAFF LONGEVITY BONUS	\$ 9,205	\$ 6,930.0	\$ 9,205	\$ 9,205	\$ -
70401	STAFF OVERTIME	\$ -	\$ 2,500.0		\$ -	\$ -
70500	S & W TEMPORARY(Summer)				\$ -	\$ -
70600	PERMANENT/PART TIME STAFF	\$ 63,950	\$ 77,094.0	\$ 47,276	\$ 63,823	\$ 126.60
70800	S & W DISABILITY - LONG				\$ -	\$ -
70900	S & W INSURANCE OFFSET	\$ 3,300	\$ 2,700.0	\$ 1,950	\$ 3,300	\$ -
<b>TOTAL WAGES, BONUS &amp; OVERTIME</b>		<b>\$ 604,169</b>	<b>\$ 630,558.0</b>	<b>\$ 421,032</b>	<b>\$ 572,519</b>	<b>\$ 31,650.66</b>
71550	FRINGE BENEFITS-GASB 16					\$ -
71600	HOSPITAL INSURANCE	\$ 124,560	\$ 139,068.0	79,446.00	\$ 115,478	\$ 9,082.00
71608	RETIREE HEALTH RESERVE	\$ 65,900	\$ 100,050.0	55,950.00	\$ 74,600	\$ (8,700.04)
71611	RETIREE HEALTH ACCOUNT	\$ 4,310	\$ 4,468.0	2,845.00	\$ 3,793	\$ 516.59
71700	LIFE INSURANCE	\$ 1,504	\$ 1,440.0	944.00	\$ 1,259	\$ 245.33
71800	DENTAL INSURANCE	\$ 10,954	\$ 10,077.0	6,673.00	\$ 8,897	\$ 2,056.67
71900	RETIREMENT CONTRIBUTION	\$ 168,123	\$ 161,171.0	110,148.00	\$ 146,864	\$ 21,259.00
72000	F.I.C.A.	\$ 47,315	\$ 48,053.0	31,605.00	\$ 42,140	\$ 5,174.86
72100	Unemployment Compensation					
72200	WORKERS' COMPENSATION	\$ 1,247.40	\$ 1,194.0	810.00	\$ 1,080	\$ 167.40
72300	VISION INSURANCE	\$ 1,258.00	\$ 1,248.0	775.00	\$ 1,033	\$ 224.67
72401	ICMA DISABILITY INSURANCE	\$ 685.00	\$ 685.0	490.00	\$ 653	\$ 31.67
<b>TOTAL FRINGE BENEFITS</b>		<b>\$ 425,856</b>	<b>\$ 467,452.0</b>	<b>\$ 289,686</b>	<b>\$ 395,798</b>	<b>\$ 30,058</b>
73000	Office Supplies	\$ 3,200.00	\$ 3,200.0	3,604.00	\$ 4,805	\$ (1,605.33)
73002	Data Processing Supplies	\$ 300.00	\$ 300.0	91.00	\$ 91	\$ 209.00
73100	Pamphlets, Periodicals, & Film	\$ 877.60	\$ 800.0	877.60	\$ 878	\$ -
73200	Postage	\$ 1,186.92	\$ 1,000.0	750.00	\$ 1,000	\$ 186.92
73300	Books & Publications	\$ 100.00	\$ 100.0	0.00	\$ -	\$ 100.00
					\$ -	\$ -
80500	Clerical Services		\$ 1,278.0	\$ 3,834	\$ 7,668	\$ (7,668.00)
80600	Computer Services-Processing	\$ 3,640.00	\$ 6,015	\$ 3,640	\$ 3,640	\$ -
80700	Consultant Services			\$ -	\$ -	\$ -
82000	Memberships & Dues	\$ 16,100.00	\$ 16,100.0	16,100.00	\$ 16,100	\$ -
83618	Pre-Employment Physicals	\$ 500.00	\$ 500.0	0.00	\$ -	\$ 500.00
83621	Employee Eye Exams	\$ 60.00	\$ 60.0	0.00	\$ -	\$ 60.00
85100	Telephone Charges	\$ 9,011.00	\$ 10,300.0	6,523.00	\$ 10,297	\$ (1,286.33)
86100	Travel-Local (In State)	\$ 4,694.00	\$ 3,500.0	2,878.00	\$ 3,550	\$ 1,144.32
86104	Travel-Mileage	\$ 22,849.00	\$ 19,200.0	15,913.00	\$ 21,217	\$ 1,631.67
86200	Travel-Out of State	\$ 4,591.00	\$ 4,600.0	4,591.00	\$ 4,591	\$ -
88410	Meeting Expenditures	\$ 3,516.00	\$ 3,700.0	2,813.00	\$ 3,751	\$ (234.67)
90100	Advertising & Recruitment	\$ 800.00	\$ 900.0	888.00	\$ 888	\$ (88.00)
90200	Printing & Binding	\$ 893.00	\$ 800.0	1,635.00	\$ 1,635	\$ (742.00)
91200	Insurance-Public Liability	\$ 11,460.00	\$ 10,116.0	10,116.00	\$ 10,116	\$ 1,344.00
93100	Building R & M	\$ 100.00	\$ 100.0	0.00	\$ -	\$ 100.00
93700	Office Equipment R & M	\$ 500.00	\$ 500.0	218.00	\$ 218	\$ 282.00
94004	Maintenance Agreements	\$ 2,000.00	\$ 2,000.0	1,726.00	\$ 2,301	\$ (301.33)
94100	Building Rental	\$ 41,627.00	\$ 30,000.0	23,761.00	\$ 31,681	\$ 9,945.67
92500	Relocation Costs	\$ 37,611.74	\$ -	34,416.00	\$ 34,416	\$ 3,195.74
95800	Staff Training & Improvement	\$ 6,000.00	\$ 6,000.0	\$ 4,809	\$ 6,412	\$ (412.00)
95911	Indirect Costs-County Charges	\$ 74,974.00	\$ 92,529	\$ 62,184	\$ 77,892	\$ (2,918.00)
	Marketing	\$ 87,750.00	\$ 182,300	\$ 71,630	\$ 87,750	\$ -
	BST	\$ 15,000.00	\$ 15,000	\$ 2,913	\$ 3,793	\$ 11,207.00
	Consultant Services	\$ 48,000.00	\$ 24,000	\$ -	\$ -	\$ 48,000.00
	Training for Contractor Staff	\$ -	\$ 15,000	\$ -	\$ -	\$ -
	Program Supplies	\$ 5,000.00	\$ 5,000	\$ -	\$ -	\$ 5,000.00
96603	Information Technology				\$ -	\$ -
97050	Capital Outlay Under \$5,000.00	\$ -	\$ 5,000.0	\$ -	\$ -	\$ -
97800	Capital Outlay \$5,000.00 and Over	\$ -	\$ -		\$ -	\$ -
<b>TOTAL OTHER CHARGES</b>		<b>\$ 402,341</b>	<b>\$ 459,898</b>	<b>\$ 275,911</b>	<b>\$ 334,691</b>	<b>\$ 67,650.65</b>
<b>TOTAL ADMINISTRATIVE UNIT BUDGET</b>		<b>\$ 1,432,367</b>	<b>\$ 1,557,908</b>	<b>\$ 986,629</b>	<b>\$ 1,303,007</b>	<b>\$ 129,359.45</b>

RECOMMENDED PLANNING ALLOCATIONS -COMBINED FUNDS 1

OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2017

SAGINAW/MIDLAND/BAY SERVICE CENTERS,  
INFORMATION TECHNOLOGY &  
CUSTOMER RELATIONSHIP MGMT

16/17 Allocation Request

Saginaw Service Center	474,200
Midland Service Center	180,000
Bay Service Center	162,200
Information Technology	300,000
Customer Relationship Management	91,500
<b>SMB COST CENTERS TOTAL</b>	<b>\$ 1,207,900</b>

SMB SERVICE CONTRACT ALLOCATIONS

ES, TAA, General Public	\$ 1,430,263.28
Welfare Reform Services	\$ 2,344,231.91
Youth	\$ 985,147.16
Adult/Dislocated Worker	\$ 1,858,945.24
Natl Emergency Grants & WIOA Statewide	\$ 743,520.41

SMB SERVICE CONTRACT TOTAL

\$ 7,362,108

SMB TOTAL

\$ 8,570,008.00

RECOMMENDED PLANNING ALLOCATIONS -COMBINED FUNDS I		
OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2017		
GRATIOT ISABELLA REGIONAL EDUCATION SERVICE DISTRICT		
GIRESD SERVICE CONTRACT ALLOCATIONS		
ES, TAA, General Public	16/17 Allocation Request	
Welfare Reform Services		\$ 211,690
Youth		\$ 366,859
Adult/Dislocated Worker		\$ 767,287
Natl Emergency Grants & WIOA Statewide		\$ 815,002
		\$ 193,771
GIRESD SERVICE CONTRACT TOTAL		\$ 2,354,609

Strategic Plan Fund

Amount available as of October 1, 2015	\$168,076.91
Projected expenditures October 1, 2015 – Sept. 30, 2016:	\$ 775.00
Projected total interest earned Oct. 1, 2015 – Sept. 30, 2016:	\$ 172.09
Projected amount available October 1, 2016:	\$ 167,474.00

Proposed Budget for October 1, 2016 – September 30, 2017

73000	Office Supplies:	\$ 175.00
82000	Membership & Dues:	\$ 0.00
88410	Meeting Expenses:	<u>\$ 600.00</u>
Total:		\$ 775.00



# Draft Great Lakes Bay Michigan Works Occupations in Demand

Name of MWA:	Great Lakes Bay Michigan Works!
Date:	July 15, 2016
Contact Person	Sharon D. Reed
Phone	(989) 754-1144, ext. 209
E-mail	sharonr@michiganworks.com

SOC Code	Occupational Category	Occupation Title
<b>11-1021</b>	<b>Management Occupations</b>	<b>General and Operations Managers</b>
13-1199	Business and Financial Operations Occupations	Business Operations Specialists, All Other
13-2011	Business and Financial Operations Occupations	Accountants and Auditors
15-1151	Computer & Mathematical Occupations	All Information Technology Occupations
17-2141	Architecture & Engineering Occupations	Mechanical Engineers
17-3023.01	Architecture & Engineering Occupations	Electrical & Electronics Engineering Technicians
<b>17-3026</b>	<b>Architecture &amp; Engineering Occupations</b>	<b>Industrial Engineering Technicians</b>
<b>25-1199</b>	<b>Education, Training, and Library Occupations</b>	<b>Postsecondary Teachers, All Other</b>
<b>25-2021</b>	<b>Education, Training, and Library Occupations</b>	<b>Elementary School Teachers, Except Sp. Ed.</b>
<b>25-2022</b>	<b>Education, Training, and Library Occupations</b>	<b>Middle School Teachers, Except Sp. &amp; CTE</b>
<b>29-1123</b>	<b>Healthcare Practitioners/Technical Occupations</b>	<b>Physical Therapists</b>
29-1141	Healthcare Practitioners/Technical Occupations	Registered Nurses
<b>29-2021</b>	<b>Healthcare Practitioners/Technical Occupations</b>	<b>Dental Hygienists</b>
29-2061	Healthcare Practitioners/Technical Occupations	Licensed Practical & Licensed Voc Nurses
<b>31-1011</b>	<b>Healthcare Support Occupations</b>	<b>Home Health Aides</b>
31-1014	Healthcare Support Occupations	Nursing Assistants
31-9092	Healthcare Support Occupations	Medical Assistants
<b>31-9097</b>	<b>Healthcare Support Occupations</b>	<b>Phlebotomists</b>
<b>33-3051</b>	<b>Protective Service Occupations</b>	<b>Police and Sheriff's Patrol Officers</b>
37-3011	Building/Grounds Cleaning & Maintenance Occupa.	Landscaping and Groundskeeping Workers
<b>39-9011</b>	<b>Personal Care and Service Occupations</b>	<b>Childcare Workers</b>
43-3031	Office & Administrative Support Occupations	Bookkeeping/Accounting/Auditing Clerks

43-4051	Office & Administrative Support Occupations	Customer Service Representatives
43-4171	Office & Administrative Support Occupations	Receptionists and Information Clerks
<b>43-6014</b>	<b>Office &amp; Administrative Support Occupations</b>	<b>Secretaries and Administrative Assistants</b>
43-9061	Office & Administrative Support Occupations	Office Clerks, General
47-2031	Construction and Extraction Occupations	Carpenters
47-2061	Construction and Extraction Occupations	Construction Laborers
<b>47-2073</b>	<b>Construction and Extraction Occupations</b>	<b>Operating Engineers/Other Construction Equipment Operators</b>
47-2111	Construction and Extraction Occupations	Electricians
47-2152	Construction and Extraction Occupations	Plumbers, Pipefitters, and Steamfitters
49-3023	Installation, Maintenance & Repair Occupations	Automotive Service Technicians and Mechanics
<b>49-3031</b>	<b>Installation, Maintenance &amp; Repair Occupations</b>	<b>Bus and Truck Mechanics and Diesel Engine Specialists</b>
49-9021	Installation, Maintenance & Repair Occupations	Heating, Air Conditioning, and Refrigeration Mechanics and Installers
49-9041	Installation, Maintenance & Repair Occupations	Industrial Machinery Mechanics
49-9071	Installation, Maintenance & Repair Occupations	Maintenance and Repair Workers, General
51-2092	Production Occupations	Team Assemblers
51-4041	Production Occupations	Machinists
51-4121	Production Occupations	Welders, Cutters, Solderers, and Brazers
<b>51-9011</b>	<b>Production Occupations</b>	<b>Chemical Equipment Operators and Tenders</b>
51-9061	Production Occupations	Inspectors, Testers, Sorters, Samplers, and Weighers
51-9199	Production Occupations	Production Workers, All Other
<b>53-3032</b>	<b>Transportation and Material Moving Occupations</b>	<b>Heavy and Tractor-Trailer Truck Drivers</b>
<b>53-3033</b>	<b>Transportation and Material Moving Occupations</b>	<b>Light Truck or Delivery Services Drivers</b>

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\* Advanced Battery Manufacturing Fast Start, use 17-3023.01 and Advanced Manufacturing Fast Starts, use 51-9199 and Chemical Process Technology Fast Start, use 51-9011

\* CNC Machinists Accelerated Training

\* Customer Service Fast Start

**GREAT LAKES BAY MICHIGAN WORKS!**

**JOINT BOARD**

**September 26, 2016**

**BYLAWS AMENDMENT**

New language is shown in *italics and underlined*. There are no deletions.

**ARTICLE V**

**MEETINGS AND BOARD ACTION**

1. Regular meetings shall be held at least quarterly at such place and time as determined by the Board. All meetings and meeting notices shall be conducted and issued in compliance with the Michigan Open Meetings Act. Meetings shall be chaired on a rotational basis with the applicable County Consortium Board officer and the applicable Workforce Development Board officer chairing every other meeting.
2. The annual meeting will be held during the first quarter of the calendar year at the time, date, and place determined by the Board. The purpose of the annual meeting will be to set the meeting calendar for the year, to elect officers, and to transact any other business that may come before the Board at that meeting. Annual meetings shall be chaired on a rotational basis with the applicable County Consortium Board officer and the applicable Workforce Development Board officer chairing every other annual meeting.
3. Special meetings may be called by either Co-Chair. The Co-Chairs shall determine the Chair of the special meeting. Special meetings and special meeting notices shall be conducted and issued in compliance with the Michigan Open Meetings Act.
4. Except as otherwise set forth in these Bylaws, in order for the Board to take any action, a majority of the County Consortium Board members present at the meeting and a majority of the Workforce Development Board members present at the meeting must both vote in favor of the proposed action. Both votes must occur at the same meeting. The presiding Co-Chair shall call for a joint voice vote, and determine whether an action item has passed. The presiding Co-Chair or any Board member may call for a separate roll call vote at any time. The roll call vote may occur either in lieu of or after a joint voice vote is taken. A separate roll call vote that occurs after a voice vote shall take precedence and override the results of the voice vote. All members shall be entitled to one vote.

5. *The Board is empowered to take action on any item with or without prior Committee review or Committee recommendation.*
6. If a member is not entitled to receive mileage reimbursement or per diem payment from any other organization, a member who is present at a meeting shall be entitled to receive mileage reimbursement for that meeting from GLBMW! per the normal mileage reimbursement procedures of the Administrative Entity.
7. Meetings shall be conducted in accordance with Roberts Rules of Order.

## ARTICLE VII

### COMMITTEES

1. Standing Committees
  - A. The Board shall have the following Standing Committees: Program and Performance Committee, Finance Committee, and Strategic Initiatives Committee.
  - B. Membership on the Standing Committees shall be appointed through agreement by the Co-Chairs. All Board members shall serve on one of the three Standing Committees. The Co-Chairs shall assure equitable geographic representation and equitable Consortium Board/Workforce Board representation on each Standing Committee. Each Standing Committee shall have a Consortium Board Co-Chair and Workforce Development Board Co-Chair who shall be elected by the Committee. The Board Co-Chairs shall be ex officio members of all Standing Committees.

*[NOTE: PER A SUGGESTION MADE AT THE JUNE BOARD MEETING, THE POSITIONS OF SUBSECTIONS C AND D HAVE BEEN SWITCHED. SUBSECTION C, BELOW, WAS THE FORMER SUBSECTION D AND SUBSECTION D, BELOW, WAS THE FORMER SUBSECTION C.]*

- C. The Standing Committees shall not be empowered to take action. The Committees shall make recommendations to the Board. A quorum must be present in order for a Committee to make a recommendation. A quorum is defined as a majority of the Committee members.
- D. The Standing Committee shall meet at least quarterly according to the calendar set by the full Board. All Standing Committee meetings shall comply with Michigan Open Meetings Act.
- E. The Finance Committee shall have oversight, advisory, review, and recommendation authority regarding Board level budget, fiscal and administrative matters, and any other matters assigned by the Board Co-Chairs.
- F. The Program and Performance Committee shall have oversight, advisory, review, and recommendation authority regarding Board level program, performance, program related facility matters, and any other matters assigned by the Board Co-Chairs.
- G. The Strategic Initiatives Committee shall have oversight, advisory, review, and recommendation authority regarding overall workforce strategies and priorities for the Region, community awareness and advocacy for the workforce system, strategic planning, and any other matters assigned by the Board Co-Chairs.