

GREAT LAKES BAY MICHIGAN WORKS!
Finance Committee
Report – May 22, 2017

<u>CONS BOARD</u> <u>MEMBERS PRESENT</u>	<u>WDB MEMBERS PRESENT</u>	<u>CONS BD MEMBERS</u> <u>ABSENT</u>	<u>WDB MEMBERS ABSENT</u>
Mr. James Geisler Ms. Margaret McAvoy Mr. Scott Noesen Mr. Carl Ruth Mr. Chuck Stack Ms. Kathy Dwan Mr. Amos O'Neal Mr. Michael Lutz Mr. Vaughn Begick	Ms. Kelley Peatross Ms. Jennifer Hayes Mr. Jeff Adamo Mr. Dan Wortman Mr. Michael Colby Mr. Brian Sheets Mr. Erik Rodriguiz Mr. Chris Taylor Mr. Chad Wurtzel Mr. George Yost Mr. Larry Camel Mr. Brian McBride Ms. Carrie Prosowski	Mr. Tom Herek Mr. George Green Mr. Michael Webster Ms. Jan Bunting	Ms. Colleen Markel Ms. Kelly Rule Mr. Don Schurr
<u>MWA STAFF</u>	<u>GUESTS</u>		
Ed Oberski Ray Ogden Kristen Wenzel Sheril Tarrant Esther Sanders Craig Clark Lisa Kleekamp	George Wright, SVRC Olga Pilar, SVRC Tom Johnson, EBTS-NPP, LLC Monica Ibaniez, Delta College Anna Willman – Onstott, Delta College Kim Onstott, GIRESD Jim Horton, MMI Jerrard Johnson, SVRC	Jason Dore, Dore & Associates Al War, Shaheen Development Lynn Knapp, ETC Jennifer Heronema, The Legacy Center Don Johnson, Midland ESA Jeff McNeal, ETC Karrel Ballard, ETC Saginaw May Murphy, Mt. Pleasant Schools	

ITEM #1: CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Co-Chair Jennifer Hayes called the meeting to order Monday, May 22, 2017 at 3:30 p.m. The meeting was held at the Great Hall Banquet and Convention Center, 5121 Bay City Road Midland, Michigan 48642.

ITEM #2: ROLL CALL

The above members were present and a quorum was present.

ITEM #3: APPROVAL OF AGENDA

Co-Chair Hayes presented the agenda to the Board. There were no amendments to the Agenda.

C. Ruth motioned and K. Peatross supported:

To approve the agenda as it was presented.

Approved by voice vote.

ITEM #4: AUDIENCE FOR THE PUBLIC

The audience introduced themselves. There was no public comments were given.

Minutes Approved
@ August 28, 2017
Finance com. Joint Board Meeting
Sarah Walker

ITEM #5: INTRODUCTIONS

New Board Member Brian Sheets introduced himself to the Board. Each Board member introduced themselves.

ITEM #6: REPORTS/ACTION/DISCUSSION ITEMS

A. Procurement of Bay County Service Center

CAO Ogden presented to the Committee regarding the procurement of Bay County Service Center. Ogden explained the procurement process that resulted in 4 proposals, and reviewed the scoring methodology for the proposals. The Committee engaged in extensive discussion.

M. McAvoy motioned and was supported by V. Begick:

To recommend to the Joint Board of Directors to grant GLBMW authority to negotiate with EBTS-NPP to enter into a lease agreement for the site Bay County Service Center; and if should negotiations with EBTS-NPP not result in a contract, to grant GLBMW authority to negotiate and enter into a lease agreement with Dore Hampton Suite C112.

Approved by voice vote.

ITEM #7: FISCAL REPORTS

CAO Ogden presented the quarterly fiscal reports. The reports have been revised to report on a consolidated 5 County basis as requested by the Committee. The reports did not include the quarterly claims report which shows individual expenditures because that report was not complete due to extended staff illness. The Committee will receive a report for two quarters at its next meeting.

ITEM #8: ADJOURNMENT

S. Noesen motioned supported by C. Ruth:

To adjourn the Fiscal Committee meeting

Co-Chair Hayes adjourned the Fiscal Committee meeting at 4:06.

GREAT LAKES BAY MICHIGAN WORKS!
JOINT CONSORTIUM BOARD AND WORKFORCE DEVELOPMENT BOARD
Minutes – May 22, 2017

<u>CONS BOARD</u> <u>MEMBERS PRESENT</u>	<u>WDB MEMBERS PRESENT</u>	<u>CONS BD MEMBERS</u> <u>ABSENT</u>	<u>WDB MEMBERS ABSENT</u>
Mr. James Geisler Ms. Margaret McAvoy Mr. Scott Noesen Mr. Carl Ruth Mr. Chuck Stack Ms. Kathy Dwan Mr. Amos O'Neal Mr. Michael Lutz Mr. Vaughn Begick	Ms. Kelley Peatross Ms. Jennifer Hayes Mr. Jeff Adamo Mr. Dan Wortman Mr. Michael Colby Mr. Brian Sheets Mr. Erik Rodriguiz Mr. Chris Taylor Mr. Chad Wurtzel Mr. George Yost Mr. Larry Camel Mr. Brian McBride Ms. Carrie Prosowski	Mr. Tom Herek Mr. George Green Mr. Michael Webster Ms. Jan Bunting	Ms. Colleen Markel Ms. Kelly Rule Mr. Don Schurr
<u>MWA STAFF</u>	<u>GUESTS</u>		
Ed Oberski Ray Ogden Kristen Wenzel Sheril Tarrant Esther Sanders Craig Clark Lisa Kleekamp	George Wright, SVRC Olga Pilar, SVRC Tom Johnson, EBTS-NPP, LLC Monica Ibaniez, Delta College Anna Willman – Onstott, Delta College Kim Onstott, GIRESD Jim Horton, MMI Jerrard Johnson, SVRC	Jason Dore, Dore & Associates Al War, Shaheen Development Lynn Knapp, ETC Jennifer Heronema, The Legacy Center Don Johnson, Midland ESA Jeff McNeal, ETC Karrel Ballard, ETC Saginaw May Murphy, Mt. Pleasant Schools	

ITEM #1: CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Co-Chair Jennifer Hayes called the meeting to order Monday, May 22, 2017 at 4:07 p.m. The meeting was held at the Great Hall Banquet and Convention Center, 5121 Bay City Road Midland, Michigan 48642.

Co-Chair Hayes led the pledge of allegiance.

ITEM #2: ROLL CALL

The above members were present and a quorum was present.

ITEM #3: APPROVAL OF AGENDA

Co-Chair Hayes presented the agenda to the Board. There were no amendments to the Agenda.

C. Ruth moved C. Stack supported:

To approve the agenda as it was presented.

The motion was approved by voice vote.

ITEM #4: CORRECTING AND APPROVING THE MINUTES

Co-Chair Hayes presented the minutes from the March 27, 2017 meeting.

E. Oberski reported an amendment to the minutes on page 13, in the first requested roll call. M. Webster recorded a no vote.

B. Sheets moved and C. Ruth supported:

To approve the March 27, 2017 minutes as presented with the amended change.

The motion was approved by voice vote

ITEM #5: AUDIENCE FOR THE PUBLIC

There was no public comments were given

ITEM #6: CONSENT AGENDA

There were no consent agenda items.

ITEM #7: REPORTS/ACTION/DISCUSSION ITEMS

A. Finance Committee Recommendation

i. Procurement of Bay County Service Center

S. Noesen moved and M. McAvoy supported:

That GLBMW be granted the authority to negotiate with EBTS-NPP to enter into a lease agreement for the site Bay County Service Center; and if should negotiations with EBTS-NPP not result in a contract, GLBMW is granted authority to negotiate and enter into a lease agreement with Dore Hampton Suite C112.

Motion was passed by voice vote

B. Adult Education Application Review and Comment

CEO Oberski presented the results of the review of proposals to the State for federal Adult Education funding. Proposals reviewed were: Bay Arenac ISD General Instruction, Education & Training Connection General Instruction, Fulton Schools General Instruction, Legacy Center General Instruction, Mt. Pleasant Schools General Instruction, Department of Corrections Institutional, Fulton Schools Institutional, and Mt Pleasant Schools institutional. (See review summaries attached and made part of these minutes.) All proposals were rated as Highly Aligned to the local and regional Workforce Development Plan with the exception of the Department of Corrections proposal which was rated Moderately Aligned.

B. McBride reported that he will abstain from discussion as well as from voting due to his role as Adult Education Director for Bay Arenac ISD. M. McAvoy also announced her abstention from discussion and voting due to her role as Isabella County Administrator.

The Board engaged in extensive discussion.

C. Ruth moved and D. Wortman supported:

To accept the review of the Adult Education Applications as presented.

This motion was passed by a voice vote with the abstention of B. McBride and M. McAvoy.

B. CEO Report

CEO Oberski reported that the Michigan Works Association held their Legislative Day in Lansing where he attended along with Co-Chair Carl Ruth and the Director of Business Services and Community Relations AnnMarie Batkoski. C. Ruth informed the board that they discussed funding for the PATH program.

C. Other Reports

There were no other reports

ITEM #8: ADJOURNMENT

C. Ruth moved and C. Stack supported:

To adjourn the meeting

This motion was passed by voice vote.

Co-Chair Hayes adjourned the Board Meeting at 4:42 p.m.

Respectfully Submitted By: Sheril Tarrant, Executive Assistant

Bay Arenac ISD General Instruction Adult Ed Proposal - 2017

Question 1

How well does the application align with the local and regional workforce development plan?
(Check one)

- ☒ Highly Aligned
☐ Moderately Aligned
☐ Little to No Alignment

Question 2

What specific components or activities in the application align to the local and regional workforce development plan?

The proposal includes:

- Academic skills upgrade, not just GED preparation
- Flexibility in training times: morning, afternoon, evening
- Inclusion of "soft skills", contextual learning, and career pathways/planning focus
- Focus on transition to post-secondary training
- Strong partnership with Michigan Works! including co-location at MW! Service Center

Question 3

Please provide specific recommendations to improve alignment to the local or regional workforce development plan.

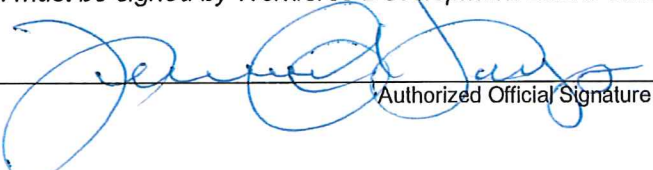
Alignment could be improved through:

- Year round service
- More opportunity for open entry, open exit, self paced training

Please indicate the month that the minutes from the Workforce Development Board meeting will reflect the review of the WIOA Title II applications: May, 2017

OR

Form must be signed by Workforce Development Board Chair or authorized official below:



Authorized Official Signature

Department of Corrections **Institutional** Adult Ed Proposal - 2017

Question 1

How well does the application align with the local and regional workforce development plan?
(Check one)

- ☐ Highly Aligned
☒ Moderately Aligned
☐ Little to No Alignment

Question 2

What specific components or activities in the application align to the local and regional workforce development plan?

The proposal includes:

- Career oriented education/counseling
- Strong in soft skills and computer skills
- Focus on education while in prison

Question 3

Please provide specific recommendations to improve alignment to the local or regional workforce development plan.

Alignment could be improved through:


- More emphasis on academic skills upgrade for those who already have their HS diploma
- Better understanding of who Michigan Works! is (DOC thinks MEDC is our statewide "board")

This is a statewide operation in Michigan's prisons, so alignment with local Michigan Works! is limited.

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OR

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Authorized Official Signature

Education & Training Connection **General Instruction** Adult Ed Proposal - 2017

Question 1

How well does the application align with the local and regional workforce development plan?
(Check one)

- ☒ Highly Aligned
☐ Moderately Aligned
☐ Little to No Alignment

Question 2

What specific components or activities in the application align to the local and regional workforce development plan?

The proposal includes:

- Academic skills upgrade, not just GED preparation
- An understanding of the importance of a year round training schedule
- Flexibility: open entry, open exit, self paced training
- "Soft skills" training, contextual learning, and career pathways/planning focus
- Understanding of demand occupations/Awareness of employer needs
- Strong partnership with Michigan Works! including co-location at MW! Service Centers

Question 3

Please provide specific recommendations to improve alignment to the local or regional workforce development plan.

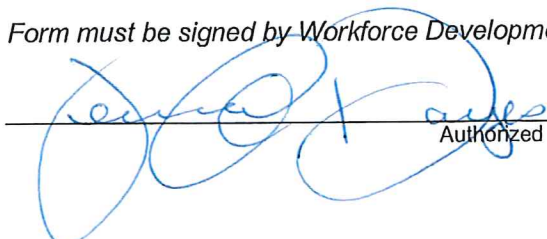
Alignment could be improved through:

- More emphasis on year round service, rather than service only during the regular school year

Please indicate the month that the minutes from the Workforce Development Board meeting will reflect the review of the WIOA Title II applications: May, 2017

OR

Form must be signed by Workforce Development Board Chair or authorized official below:



Authorized Official Signature

Fulton Schools General Instruction Adult Ed Proposal - 2017

Question 1

How well does the application align with the local and regional workforce development plan?
(Check one)

- ☒ Highly Aligned
☐ Moderately Aligned
☐ Little to No Alignment

Question 2

What specific components or activities in the application align to the local and regional workforce development plan?

The proposal includes:

- Academic skills upgrade, not just GED preparation
- Some flexibility in training: limited availability of online training
- Inclusion of "soft skills", contextual learning, and career pathways/planning focus
- Strong partnership with Michigan Works!, but not co-location at MW! Service Center

Question 3

Please provide specific recommendations to improve alignment to the local or regional workforce development plan.

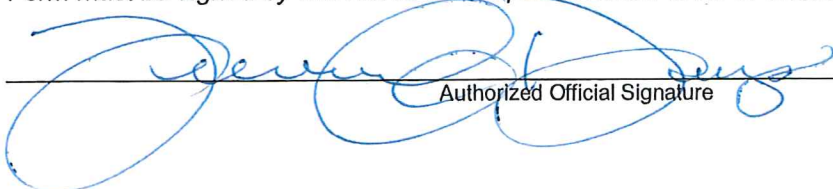
Alignment could be improved through:

- Year round service
- More flexibility like open entry, open exit, self paced training
- Co-location at Michigan Works! Service Center

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Authorized Official Signature

Fulton Schools **Institutional** Adult Ed Proposal - 2017

Question 1

How well does the application align with the local and regional workforce development plan?
(Check one)

- ☒ Highly Aligned
☐ Moderately Aligned
☐ Little to No Alignment

Question 2

What specific components or activities in the application align to the local and regional workforce development plan?

The proposal includes:

- Services in Gratiot County Jail and Saginaw County Jail
- Academic skills upgrade, not just GED preparation
- Inclusion of "soft skills", contextual learning, and career pathways/planning focus
- Strong partnership with Michigan Works!

Question 3

Please provide specific recommendations to improve alignment to the local or regional workforce development plan.

Alignment could be improved through:

- Continuous improvement of current excellent partnership between Fulton Schools and Great Lakes Bay Michigan Works!

Please indicate the month that the minutes from the Workforce Development Board meeting will reflect the review of the WIOA Title II applications: May, 2017

OR

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Authorized Official Signature

Legacy Center General Instruction Adult Ed Proposal - 2017

Question 1

How well does the application align with the local and regional workforce development plan?
(Check one)

- ☒ Highly Aligned
☐ Moderately Aligned
☐ Little to No Alignment

Question 2

What specific components or activities in the application align to the local and regional workforce development plan?

The proposal includes:

- Emphasis on academic skills upgrade, not just GED preparation
- Year round service
- Flexibility: focus on tutoring rather than class-size instruction
- "Soft skills" training, contextual learning, and career pathways/planning focus
- Understanding of demand occupations/Awareness of employer needs
- Strong partnership with Michigan Works! including co-location at MW! Service Center

Question 3

Please provide specific recommendations to improve alignment to the local or regional workforce development plan.

Alignment could be improved through:

- Continuous improvement in the current excellent relationship between Michigan Works! and the Legacy Center

Please indicate the month that the minutes from the Workforce Development Board meeting will reflect the review of the WIOA Title II applications: May, 2017

OR

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Authorized Official Signature

Mt Pleasant Schools ISD General Instruction Adult Ed Proposal - 2017

Question 1

How well does the application align with the local and regional workforce development plan?
(Check one)

- ☒ Highly Aligned
- ☐ Moderately Aligned
- ☐ Little to No Alignment

Question 2

What specific components or activities in the application align to the local and regional workforce development plan?

The proposal includes:

- Extensive quotes from the local Workforce Development Plan
- Academic skills upgrade, not just GED preparation
- Year round training; Flexibility: not open entry/exit for classroom training, but offers online training
- Inclusion of "soft skills", contextual learning, and career pathways/planning focus
- Understanding of demand occupations/employer need
- Strong partnership with Michigan Works!, but not co-location at MW! Service Center

Question 3

Please provide specific recommendations to improve alignment to the local or regional workforce development plan.

Alignment could be improved through:

- More opportunity for open entry, open exit, self paced training
- Co-location at Michigan Works! Service Center

Please indicate the month that the minutes from the Workforce Development Board meeting will reflect the review of the WIOA Title II applications: May, 2017

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Authorized Official Signature

Mt Pleasant Schools ISD Institutional Adult Ed Proposal - 2017

Question 1

How well does the application align with the local and regional workforce development plan?
(Check one)

- ☒ Highly Aligned
☐ Moderately Aligned
☐ Little to No Alignment

Question 2

What specific components or activities in the application align to the local and regional workforce development plan?

The proposal includes:

- Services in Isabella County Jail
- Extensive quotes from the local Workforce Development Plan
- Academic skills upgrade, not just GED preparation
- Inclusion of "soft skills", contextual learning, and career pathways/planning focus
- Understanding of demand occupations/employer need
- Strong partnership with Michigan Works!

Question 3

Please provide specific recommendations to improve alignment to the local or regional workforce development plan.

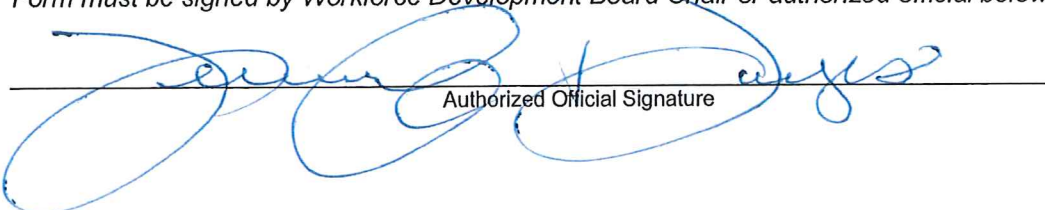
Alignment could be improved through:

- Continuous improvement of the current excellent partnership between Mount Pleasant Schools and Great Lakes Bay Michigan Works!

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OR

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