

**GREAT LAKES BAY MICHIGAN WORKS!
JOINT CONSORTIUM BOARD AND WORKFORCE DEVELOPMENT BOARD
Minutes – March 27, 2017**

**CONS BOARD
MEMBERS PRESENT**

Jan Bunting
James Geisler
George Green
Margaret McAvoy
Carl Ruth
Chuck Stack
Amos O'Neal
Michael Webster

WDB MEMBERS PRESENT

Kelley Peatross
Dan Wortman
Michael Colby
Kelly Rule
Colleen Markel
Erik Rodriguez
Chris Taylor
George Yost
Larry Camel
Don Schurr

CONS BD MEMBERS

EXCUSED

Vaughn Begick
Tom Herek
Michael Lutz
Scott Noesen
Kathy Dwan

WDB MEMBERS EXCUSED

Jennifer Hayes
Jeff Adamo
Chad Wurtzel
Scott Govitz
Brian McBride
Carrie Prosowski

MWA STAFF

Ed Oberski
Ray Ogden
Sheril Tarrant
Esther Sanders
Lisa Kleekamp
AnnMarie Batkoski
Wonzella Doyal
Craig Clark

GUESTS

Don Johnson, Midland County ESA
Peter Schafer, American Maintenance
John Searles, Midland County ESA
Rob Stickler, Rost
Monica Ibanez, Delta College
Sharday Lawrence, BSBP State of Michigan

ITEM #1: CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Co-Chair Carl Ruth called the meeting to order Monday, March 27, 2017 at 3:35p.m. The meeting was held at the Great Hall Banquet and Convention Center, 5121 Bay City Road Midland, Michigan 48642.

ITEM #2: ROLL CALL

The above members were present and a quorum was present.

ITEM #3: APPROVAL OF AGENDA

Co-Chair Ruth presented the agenda to the Board. There were no amendments to the Agenda.

ITEM #4: CORRECTING AND APPROVING THE MINUTES

Co-Chair Ruth presented the minutes from the September 26, 2016 meeting as well as the December 12, 2016 meeting.

G. Green moved and C. Markel supported:

To approve the September 26, 2016 minutes and the December 12, 2016 minutes as presented with no changes.

The motion passed by voice vote.

Minutes Approved
@ 4 May 22nd, 2017
Finance Com. Joint Board Meeting
Sheril Tarrant

ITEM #5: AUDIENCE FOR THE PUBLIC

The audience introduced themselves. There was no public comment.

ITEM #6: INTRODUCTIONS

There were no introductions.

ITEM #7: CONSENT AGENDA

The Board considered the Consent Agenda requesting acceptance of grant funding for the following:

- Apprenticeship Success Coordinator (planned amount \$37,500)
- Customer Relations Management System Support (planned amount \$6,610)

M. McAvoy moved and L. Camel supported:

To approve the Consent Agenda.

The motion passed by voice vote.

ITEM #8: REPORTS/ACTION/DISCUSSION ITEMS

A. Finance Committee Report

The Board considered the recommendation from the Finance committee that the Board approve the following salary increases for Administrative Staff to be effective not before October 1, 2017 with the understanding that any salary increase would require the approval of Saginaw County as the employer of the applicable staff.

	<u>Start</u>	<u>Max</u>
Director/Manager Level (seven positions)		
From the Current:	\$39,600	\$49,500
To the Proposed:	\$49,500	\$61,500
CAO/COO Level (two positions)		
From the Current:	\$56,500	\$70,500
To the Proposed:	\$64,800	\$80,900
CEO Level (one position)		
From the Current:	\$74,300	\$92,800
To the Proposed:	\$85,800	\$107,100
Office Manager (one position)		
From the Current:	\$29,000	\$36,100
To the Proposed:	\$30,800	\$38,700
Accountant I (one part time position)		
• Current Salary: \$26,800		
• To the next higher Saginaw County Pay Scale: estimated \$29,700		
Account Clerk (one part time position)		
• Current Salary: \$22,300		
• To the next higher Saginaw County Pay Scale: estimated \$23,400		

The Board engaged in extensive discussion and review of salary surveys conducted by the Michigan Works! Association and the National Association of Workforce Boards.

K. Rule moved with support by D. Wortman:

To approve the recommendation of the Finance Committee for Administrative Staff salary increases to be effective not before October 1, 2017.

M. McAvoy requested roll call.

Co-Chair Ruth called for the vote.

WDB	Yes		No		Consortium Board	
	Yes	No	Yes	No	Yes	No
K. Peatross	x				M. Webster	x
D. Wortman	x				J. Bunting	x
M. Colby		x			J. Geisler	x
K. Rule	x				G. Green	x
C. Markel	x				M. McAvoy	x
E. Rodriguez		x			C. Ruth	x
C. Taylor	x				C. Stack	x
G. Yost	x				A. O'Neal	x
L. Camel	x					
Don Schurr	x					

With Workforce Development Board voting 8 Yes and 2 No and the Consortium Board voting 4 Yes and 4 No, the motion failed per the Bylaw requirement of approval by both Boards.

D. Schurr moved with support from J. Bunting:

To approve the recommendation of the Finance Committee for Administrative Staff salary increases to be effective not before October 1, 2017, and to be phased in over a three year period in equal annual installments.

M. McAvoy requested roll call.

Co-Chair Ruth called for the vote.

WDB	Yes		No		Consortium Board	
	Yes	No	Yes	No	Yes	No
K. Peatross	x				M. Webster	x
D. Wortman	x				J. Bunting	x
M. Colby	x				J. Geisler	x
K. Rule	x				G. Green	x
C. Markel	x				M. McAvoy	x
E. Rodriguez	x				C. Ruth	x
C. Taylor	x				C. Stack	x
G. Yost	x				A. O'Neal	x
L. Camel	x					
D. Schurr	x					

With Workforce Development Board voting 10 Yes and 0 No and the Consortium Board voting 5 Yes and 3 No, the motion passed.

The Board reviewed the quarterly fiscal reports.

B. Joint Program and Performance/Strategic Initiatives Committee Report

The Board considered Committee recommendation for a proposed Bylaw change that would create a permanent ex-officio, nonvoting seat on the Workforce Development Board for the Saginaw Chippewa Tribe. CEO Oberski assured the Board that he had discussed the proposed amendment with the Tribe, and that the Tribe was comfortable with the proposed amendment. The Committee recommended added the following language at the end of Article III, Section 2 of the current Bylaws.

In addition, the Workforce Development Board shall include one (1) ex-officio non-voting member who shall represent the Saginaw Chippewa Tribe. The ex-officio non-voting member will have all the rights and obligations of other Board members, including full participation at Board and Committee meetings. However, ex-officio non-voting member will not count toward a quorum at full Board meetings, will not be eligible to serve as a Board officer or Executive Committee member, will not make or support motions at full Board meetings, and will not vote at full Board meetings.

G. Green expressed his opposition to amendment stating that he believed that the Saginaw Chippewa Tribe should retain a voting position on the Workforce Development Board.

K. Peatross moved with support from C. Stack:

To approve the Joint Program and Performance/Strategic Initiatives Committee recommendation to amend the Bylaws.

Motion passed with the required two-thirds majority by voice vote, with G. Green voting no.

The Board reviewed the quarterly performance reports.

The Board discussed the performance by Midland County ESA under its contract to provide In-School Youth program services in Saginaw County. Administration requested no Board action, allowing time for Midland County ESA to show improvement by next quarter. The Board took no action.

C. Additional Action Items: Procurement of Custodial Services

The Board considered Administrations recommendation to approve the results of a competitive procurement process for custodial services in Saginaw, Midland and Bay Counties.

L. Camel moved with support from A. O'Neal:

To negotiate, and upon successful negotiations, to contract with Road Runr for custodial services in Saginaw, Midland and Bay Counties; and if negotiations with Road Runr are not successful, to negotiate, and upon successful negotiations, to contract with Caravan Facilities Management, LLC for custodial services in Saginaw, Midland and Bay Counties.

Motion passed by voice vote with G. Green and C. Taylor voting no.

D. Annual Meeting Functions

i. Election of Officers

M. McAvoy nominated with support from J. Bunting:

C. Ruth for Consortium Board Chair and S. Noesen for Consortium Board Vice Chair.

Nominations were called for from the floor three times. No other nominations were received.

G. Green moved with support from A. O'Neal:

That nominations be closed and a unanimous vote be cast for C. Ruth as Consortium Board Chair and S. Noesen as Consortium Board Vice Chair.

Motion passed by voice vote of the Consortium Board.

J. Bunting nominated with support from C. Ruth:

M. McAvoy and T. Herek as members of the Executive Committee.

Nominations were called for from the floor three times. No other nominations were received.

G. Green moved with support from A. O'Neal:

That nominations be closed and a unanimous vote be cast for M. McAvoy and T. Herek as members of the Executive Committee.

Motion passed by voice vote of the Consortium Board.

C. Taylor nominated with support from K. Peatross:

J. Hayes for Workforce Development Board Chair and J. Adamo as Workforce Development Board Vice Chair.

Nominations were called for from the floor three times. No other nominations were received.

K. Peatross moved with support from L. Camel:

That nominations be closed and a unanimous vote be cast for J. Hayes as Workforce Development Board Chair and J. Adamo as Workforce Development Board Vice Chair.

Motion passed by voice vote of the Workforce Development Board.

G. Yost nominated with support from C. Taylor:

D. Wortman and K. Rule as members of the Executive Committee.

Nominations were called for from the floor three times. No other nominations were received.

C. Taylor moved with support from G. Yost:

That nominations be closed and a unanimous vote be cast for D. Wortman and K. Rule as members of the Executive Committee.

Motion passed by voice vote of the Workforce Development Board.

ii. Setting the Meeting Calendar

Administration recommended the following meeting calendar:

All meetings at 3:30pm; All meetings in Midland

April 24, 2017:	TDCC Meeting
May 22, 2017:	Finance Committee-Full Board Meeting
June 26, 2017	Program & Performance Committee-Full Board Meeting
July 24, 2017	TDCC Meeting
August 28, 2017	Finance Committee-Full Board Meeting
September 25, 2017:	Program & Performance Committee-Full Board Meeting
October 23, 2017:	TDCC Meeting
November 13, 2017:	Finance Committee-Full Board Meeting <i>(Note: This date creates a conflict for some Board members. We are researching alternate dates for consideration.)</i>
December 11, 2017:	Program & Performance Committee-Full Board Meeting <i>(Note: This date creates a conflict for some Board members. We are researching alternate dates for consideration.)</i>
January 22, 2018:	TDCC Meeting
February 26, 2018:	Finance Committee-Full Board Meeting
March 26, 2018:	Program & Performance Committee-Full Board Meeting

C. Taylor moved with support by C. Stack:

To approve the recommended meeting calendar.

Motion passed by voice vote.

E. CEO Report

E. Oberski will email his CEO Report.

F. Other Reports

There were no other reports.

ITEM #9: ADJOURNMENT

C. Stack moved with support by C. Markel:

To adjourn the meeting.

Motion was passed by voice vote.

Co-Chair Ruth adjourned the Board Meeting at 5:19 p.m.

Respectfully Submitted By: Sheril Tarrant, Executive Assistant