

GREAT LAKES BAY MICHIGAN WORKS!
JOINT CONSORTIUM BOARD AND WORKFORCE DEVELOPMENT BOARD
Minutes – June 27th, 2016

CONS BOARD
MEMBERS
PRESENT

Jan Bunting
Jim Geisler
George Green
Michael Hanley
Tome Herek
Margaret McAvoy
Scott Noesen
Carl Ruth
Chuck Stack
Jim Theisen
Don Tilley

WDB MEMBERS PRESENT

Michael Colby
Pastor Larry Camel
Sheila Dahm
Scott Govitz
Erik Rodriguez
Don Schurr
Chris Taylor
Chad Wurtzel
George Yost

CONS BD
MEMBERS
ABSENT

Vaughn Begick
Robert Woods

WDB MEMBERS
ABSENT

Jeff Adamo
Tom Begin
Jennifer Hayes
Colleen Markel
Brian McBride
Kelly Rule
Ralph Ward
Dan Wortman

MWA STAFF

Ed Oberski
Ray Ogden
Ester Sanders
Sharon Reed

GUESTS

Kim Onstott, GIRESD
Dean Emerson, SVRC
Anna Willman-Onstott, Delta College
Jim Haton, MMI
Suanne Tasker, GIRESD
Shardy Lawrence, Bureau of Services for Blind Persons
Don Johnson, MCESA
Olga Pilar, SVRC
Jim McCloskey, Rep for State Senator Mike Green

ITEM #1: **CALL TO ORDER**

Co-Chair Don Tilley called the meeting to order Monday June 27th, 2016 at approximately 3:30pm. The meeting was held at Great Hall Banquet and Convention Center, 5121 Bay City Rd. Midland, Michigan 48642.

ITEM 2: **ROLL CALL**

The above members were present. A quorum was present.

ITEM #3: **EXECUTIVE COMMITTEE CALL TO ORDER (IF NECESSARY)**

An Executive Meeting was not held.

ITEM #4: **APPROVAL OF AGENDA**

Co-Chair Tilley presented the Agenda to the Board. There were no amendments to the Agenda.

ITEM #5: CORRECTING AND APPROVING THE MINUTES

Margaret McAvoy requested that page 4 of the draft minutes be changed as follows:

Change to current: "Election of Executive Committee Workforce Board Members: Mike Hanley nominated Margaret McAvoy and Scott Noesen.

To: "Election of Executive Committee Consortium Board Members: Mike Hanley nominated; Margaret McAvoy and Scott Noesen.

Don Schurr moved, supported by Chad Wurtzel

To Approve Minutes from the March 21st, 2016 Board Meeting as amended by the requested change.

Motion passed by voice vote

ITEM #6: AUDIENCE FOR THE PUBLIC

The audience introduced themselves. There was no public comment.

ITEM #7: INTRODUCTIONS

Co-Chair Tilley introduced Jim McCloskey, District Representative for Senator Mike Green. Mr. McCloskey reported on the State Budget. Additionally, McCloskey reported that legislation introduced by Senator Green to provide additional funding for the maintenance of bridges that span the Saginaw River in Bay has passed the State Legislature and has been signed by the Governor.

ITEM #8: CONSENT AGENDA

Carl Ruth moved, supported by Pastor Larry Camel, 2nd by Jim Theisen

To accept the following grants and authorize required signatures by the Board Co-Chairs.

- A. 16-17 Wagner-Peyser Employment Service (Planned \$441,651)
- B. 2016 RESEA (Planned \$63,971)
- C. 16-17 WIOA Adult (Planned \$1,134,017)
- D. 16-17 WIOA Dislocated Worker (Planned \$1,445,678)
- E. 16-17 Trade Act (Planned \$1,200,000*)
- F. 2016 Trade Act Business Services (Planned \$44,250)
- G. 16-17 WIOA Youth (Planned \$1,321,507)
- H. 16-17 PATH (Planned \$3,600,000*)
- I. 16-17 PATH DHHS Supportive Services (Planned \$140,000*)
- J. 16-17 SNAP E&T (Planned \$130,000*)
- K. 16-17 Service Center Operations (Planned \$30,000*)
- L. 2016 CRM (Planned \$6,610)

* Planned amount estimated based on current year funding

Motion passed by voice vote

ITEM #9: REPORTS/ACTION/DISCUSSION ITEMS

A. Appointment to GGDI Board

At the request of Greater Gratiot Development, Inc. (GGDI), the economic development agency for Gratiot County, Administration recommended that the Board appoint Ralph Ward as a member of the GGDI board of directors representing employment and training from October 1, 2016 to September 30, 2017.

Jim Theisen moved, supported by Chuck Stack

To appoint Ralph Ward to the board of directors for Greater Gratiot Development, Inc. for October 1, 2016 to September 30, 2017.

Motion passed by voice vote

B. Strategic Initiatives Committee Report

CEO Oberski presented the Strategic Initiatives Committee Report.

The Committee reviewed and discussed the 2015 Skills Gap Report developed by the Great Lakes Bay Michigan Works! Strategic Board, and the 2014-2020 Career Outlook Report developed by the Labor Market Division of the Michigan Department of Technology, Management and Budget. The Committee also reviewed and discussed the Executive Summary of the Great Lakes Bay Michigan Works! draft Regional and Local Workforce Innovation and Opportunities Act (WIOA) Plan. The Committee was not comfortable recommending approval of the plan based only on review of an Executive Summary. It instructed Administration to make the entire draft plan available for review by all Board members as soon as it was available. Administration complied and made the entire draft plan available to all Board members on May 27, 2016.

Administration recommended approval of the Great Lakes Bay Michigan Works! Regional and Local WIOA Plan as presented.

Jim Theisen moved, supported by Pastor Larry Camel

To approve the Great Lakes Bay Michigan Works! Regional and Local WIOA Plan as presented.

Motion passed by voice vote

The Committee also discussed and recommended a change to the Board's Bylaws that would specify a quorum requirement for the Board's Standing Committees.

Administration presented the Board a draft Bylaws amendment in accordance with the Committee's recommendation.

Margaret McAvoy moved, supported by Chad Wurtzel

To approve the Bylaws amendment as presented

The motion passed by voice vote without dissent. However two thirds of the membership of both the Consortium Board and the Workforce Development Board was not present. Therefore, per the Bylaws, the amendment could not be adopted.

C. Finance Committee Report

Committee Co-Chair Carl Ruth and CAO Ray Ogden presented the Finance Committee Report. The Committee reviewed fiscal reports through March 31, 2016, the claims report from January 1, 2016 to March 31, 2016, the State of Michigan Cycle II Monitoring Report, and the Saginaw County Annual Audit for the period ending September 30, 2015.

The Committee also reviewed and recommended approval of an extension of the current 12 month, July - June budget for an additional 3 months through September 30, 2016. This one-time action is necessitated by the change in the Great Lakes Bay Michigan Works! fiscal year from July – June to October – September. The amount of this 3 month budget extension is \$1,962,008 per the budget detail attached to and made part of these minutes.

George Yost moved, supported by Tom Herek

To approve the recommended extension of the current 12 month, July – June budget for 3 months through September 30, in the amount of \$1,962,008.00.

Motion passed by voice vote

The Committee reviewed the Request for Proposals process conducted by Administration for the procurement of information technology system evaluation services. Based on that review, the Committee recommended authorizing Administration to negotiate and contract with Schumaker & Company, and if negotiations should prove unsuccessful to negotiate and contract with SPI.

Tom Herek moved, supported by George Green

To authorize Administration to negotiate and contract with Schumaker & Company for information technology system evaluation services, and if negotiations are unsuccessful to negotiate and contract with SPI for those services.

Motion passed by voice vote

The Committee reviewed the Request for Proposals process conducted by Administration for the procurement of fiscal monitoring services. Based on that review, the Committee recommended authorizing Administration to negotiate and contract with Gaffney and Associates, and if negotiations should prove unsuccessful to negotiate and contract with Smith & Klaczkiwicz.

Tom Herek moved, supported by Michael Hanley

To authorize Administration to negotiate and contract with Gaffney and Associates for fiscal monitoring services, and if negotiations are unsuccessful to negotiate and contract with Smith & Klaczkiwicz for those services.

Motion passed by voice vote

D. Program and Performance Committee Report

Committee Co-Chair Scott Govitz presented the Program and Performance Committee Report. The Committee reviewed Performance Reports through March 2016 and Performance Metrics through December 2015. The Committee also reviewed Administration's regarding the Saginaw County In-School Youth program services provided by the contracted service provider Midland County Educational Services Agency (ESA). Midland County ESA was presented the opportunity to respond to Administration's concerns. The Committee recommended that Midland County ESA be allowed to continue its In-School Youth Services contract in Saginaw County. However, commencing with the new October 2016 – September 2017 year, Midland County ESA be placed on a one-year probation for the Saginaw County In-School Youth Program with clear performance requirements and quarterly reports to the Committee regarding performance in relation to those requirements.

Scott Noesen moved, supported by Jim Theisen

That commencing with the new October 2016 – September 2017 fiscal year, Midland County ESA be placed on a one-year probation for the Saginaw County In-School Youth Program with clear performance requirements and quarterly reports to the Committee regarding performance in relation to those requirements.

Motion passed by voice vote

E. CEO Report

CEO Ed Oberski reported that Board Member and former Co-Chair Tom Begin will be honored at the statewide Michigan Works! Conference in October as the Michigan Works! "Volunteer of the Year".

F. Other Reports

There were no other reports.

Item #10: ADJOURNMENT

Carl Ruth moved, supported by Chad Wurtzel

To adjourn Board Meeting at 4:30 p.m.

Motion passed by voice vote

GLBMW BUDGET EXTENSION FOR THE PERIOD 7/1/16-9/30/16

Approved Budget as of 6/30/16	Extension	Amount Requested For the Period 7/1/16-9/30/16
Admn. Office	\$ 1,276,617.00	\$ 319,154.25
Infotech	\$ 384,000.00	\$ 96,000.00
312 E Genessee 1 Stop	\$ 472,000.00	\$ 118,000.00
Midland 1 Stop	\$ 177,900.00	\$ 59,475.00
North Pointe One Stop	\$ 191,400.00	\$ 47,850.00
Strategic Plan	\$ 169,867.00	\$ 169,867.00
Marketing	\$ 67,500.00	\$ 16,875.00
BST Expenses	\$ 15,000.00	\$ 3,750.00
Work Keys/G Stars	\$ 41,600.00	\$ 10,400.00
Program Supplies	\$ 5,000.00	\$ 1,250.00
Consultants	\$ 48,000.00	\$ 12,000.00
Delta	\$ 1,133,838.00	\$ 283,459.50
Saginaw Youth	\$ 479,139.00	\$ 119,784.75
Saginaw Adult/DW	\$ 1,229,334.00	\$ 307,333.50
Midland Youth	\$ 167,042.00	\$ 41,760.50
Midland Adult/DW	\$ 418,839.00	\$ 104,709.75
Bay Youth	\$ 286,240.00	\$ 71,560.00
Bay Adult/DW	\$ 715,115.00	\$ 178,778.75
Total	\$ 7,278,431.00	\$ 1,962,008.00

GLBMW requests an extension of the 2015 -2016 Fiscal Year (FY) to conform to GLBMW's new FY of October - September per the Board action of 3/21/16. The extended amounts above will fund GLBMW expense pools through the interim period of 7/1/16 - 9/30/16. GLBMW will present a new, full- FY 10/1/16-9/30/17 budget to the Finance Committee at its August 2016 meeting for review and recommendation to the full Board.