

**GREAT LAKES BAY MICHIGAN WORKS!
JOINT CONSORTIUM BOARD AND WORKFORCE DEVELOPMENT BOARD
Minutes – December 12, 2016**

**CONS BOARD
MEMBERS PRESENT**

Jan Bunting
Don Tilley
Mike Hanley
Robert Woods, Jr.
Jim Geisler
Scott Noesen
Margaret McAvoy
George Green
Vaughn Begick
Tom Herek
Chuck Stack
Carl Ruth
Jim Theisen

MWA STAFF

Ed Oberski
Ray Ogden
Kristen Wenzel
Sheril Tarrant
Kanisha Jones
Amy Pringle
Esther Sanders

WDB MEMBERS PRESENT

Don Schurr
Sheila Dahm
Jennifer Hayes
Kelley Peatross
Colleen Markel
Pastor Larry Camel

**CONS BD
MEMBERS
ABSENT**

Kelly Rule
Erik Rodriguez
Jeff Adamo
Colleen Markel
George Yost
Scott Govitz
Chris Taylor
Chad Wurtzel
Michael Colby
Dan Wortman

WDB MEMBERS ABSENT

GUESTS

Jennifer Carroll, Delta College
Dean Emerson, SVRC
Anna Willman-Onstott, Delta College
Jim Haton, MMI
Suanne Tasker, GIRESD
Shardy Lawrence, Bureau of Services
for Blind Persons
Charles Markey, Arnold Center
Olga Pilar, SVRC

Carrie Proowski, MRS Mid-Michigan District
Jim McCloskey, State Senator Green
Jerard Johnson, SVRC
Don Johnson, ESA Midland

ITEM #1: CALL TO ORDER

Co-Chair J. Hayes called the meeting to order Monday December 12, 2016 at approximately 3:34pm. The meeting was held at Great Hall Banquet and Convention Center, 5121 Bay City Rd. Midland, Michigan 48642.

ITEM 2: ROLL CALL AND PLEDGE OF ALLIGIANCE

The above members were present. A quorum was not present for the Workforce Development Board. A quorum was present for the Consortium Board.

ITEM #3: APPROVAL OF AGENDA

Co-Chair Hayes presented the agenda to the Board. E. Oberski requested to amend the following; add an item 6C on introductions to include State Senator Green. Item 7 add Apprentice Success Coordinator and to change the order of addressing the items under item 8C.

No action was taken due to lack of quorum.

Minutes Approved
@ March 27, 2017 meeting
Sheila Carroll
Executive Assistant

ITEM #4: CORRECTING AND APPROVING THE MINUTES

The minutes from the September 26th, 2016 Joint Consortium board and Workforce Development Board were reviewed.

No action was taken due to lack of quorum.

ITEM #5: AUDIENCE FOR THE PUBLIC

The audience introduced themselves. There was no public comment.

ITEM #6: INTRODUCTIONS

E. Oberski recognized Board Members who are leaving the Board: Don Tilley (9 years), Mike Hanley (8 Years), Robert Woods, Jr. (14 years), Tom Begin (9 years) and Sheila Dahm (6 years) for their service. E. Oberski expressed his appreciation for their hard work.

E. Oberski introduced Kelley Peatross, Community Affairs Area Manager, with Consumers Energy as the new Board member who will fulfill Tom Begin's remaining term on the WDB.

Representing State Senator Mike Green, Jim McCloskey presented congratulations on behalf of Representative Green for the STTF awards adding that it's an excellent example of intergovernmental cooperation. "Special Award for setting the bar so high."

ITEM #7: CONSENT AGENDA

Apprenticeship Coordinator \$37,500 to either bring on new staff or redirect current staff to push for apprenticeships. GLBMW will not be hiring a new employee. It will either be used to support our BST or the manager that oversees the BST team.

No action was taken due to lack of quorum.

ITEM #8: REPORTS/ACTION/DISCUSSION ITEMS

A. Special Election Consortium Board Only

Consortium Board Chair D. Tilley and Vice-Chair M. Hanley will complete their term as County Commissioners on December 31, 2016. As a result, at that time they will no longer serve on the Michigan Works! Joint Board. The Joint Board is not scheduled to elect officers until its annual meeting in March. Therefore, a special election of Consortium Board members only is required to select an Interim Consortium Board Chair and Vice-Chair who will serve until the regular scheduled election of Board officers.

D. Tilley motioned to nominate C. Ruth to serve as the interim Consortium Board Chair. This motion was seconded by G. Green. Additional nominations were requested three times. No other nominations were received.

A vote was called for.

The motion to elect C. Ruth as the Interim Chair of the Consortium Board passed by voice vote of the Consortium Board members.

D. Tilley motioned to nominate S. Noessen to serve as interim Consortium Board Vice Chair. This motion was seconded by M. McAvoy. Additional nominations were requested three times. No other nominations were received.

A vote was called for.

The motion to elect S. Noessen as the Interim Vice Chair of the Consortium Board passed by voice vote of the Consortium Board members.

E. Oberski explained that S. Noessen currently is a member of the Executive Committee and his acceptance of the interim Vice Chair position creates a vacancy on that Committee.

M. Hanley motioned to nominate T. Herek to serve as an interim member of the Executive Committee. This motion was seconded by S. Noessen. Additional nominations were requested three times. No other nominations were received.

A vote was called for.

The motion to elect T. Herek as an Interim member of the Executive Committee passed by voice vote of the Consortium Board members.

B. Possible Increase to Administrative Team Salaries

E. Oberski presented Administration's request for a consideration of an increase for Administrative Team salaries. The request was based on 3 justifications. 1) The pending increase in the minimum income for a position to be considered exempt from federal overtime rules. 2) Administrative staff are paid less than similar staff at other Michigan Works! Agencies. 3) The current Administrative staff pay scale makes it difficult to recruit our Management Team members for open Administrative Team positions. Oberski reminded the Board that, in order to take effect, any approved Administrative Team salary increases would also have to be approved by the Administrative Team employer, Saginaw County.

After extensive discussion, several Board members suggested 1) the pending increase in the exempt employee salary threshold was not critical at this time because the new President and Department of Labor may never implement those rules, and 2) more information about comparable salaries with other workforce agencies (such as detailed wage studies) was needed.

No action was taken due to lack of quorum.

C. Performance Reports

The Board reviewed the quarterly program performance reports.

Per the probation of Midland County Educational Service Agency (MCESA) regarding its contract for In-School Youth Services in Saginaw County, the Board reviewed MCESA's performance in that regard. Administration stated that agreed upon MCESA performance goals were:

- Continued Service to previously enrolled participants: 10
- Service to newly enrolled participants: 10
- Program exits: 8 (with at least 3 of those being positive exits)

According to reportable data recognized by grant funding service, actual service by MCESA was:

- Continued Service to previously enrolled participants: 0
- Service to newly enrolled participants: 0
- Program exits: 1 (with that exit being implemented by Administration so that the individual could be re-enrolled to receive services in the Out-of-School program)

MCESA stated that it does not have the ability to enter information into the required reporting data base. It shared some anecdotal stories of service.

Board members engaged in detailed discussion and requested a further report of service at the next Program and Performance Committee meeting.

No action was taken due to lack of quorum.

D. Fiscal Reports

The Board reviewed the quarterly fiscal reports.

E. CEO Report

There was no CEO Report.

F. Other Reports

There were no other reports.

Item #10: ADJOURNMENT

Chair Hayes adjourned the Board Meeting at 5:06 p.m.

Respectfully Submitted By: Sheril Tarrant, Executive Assistant