

**SAGINAW MIDLAND BAY WORKFORCE DEVELOPMENT BOARD
JANUARY 4, 2005**

MEMBERS PRESENT

Ed Dornseifer
John Nagy
Ken Cichewicz
Talmadge Battle
Ruth Retlewski
Amy Rodriguez
Laura Hamilton
Tim Quinn
Kathy Czerwinski
Terry King
Gregory Skufca
Julie Carey
Bruce Grant

Gary Shepherd
Judy Barber
Clark Volz
Robert O'Hara
Odail Thorns
Steve Jonas
Kathy Cholak-Jones
Bruce Griffith

MEMBERS ABSENT

Connie Kostrzewa
Mike Beyer
Catherine O'Connor-Harms
Jim Bates
Joseph Powe
Daniel Streeter
Dave Corcoran

GUESTS

Andrea Bridgewater, Arnold Center
Linda Caprathe, SVRC
Lori Dalton, Delta Corporate Services
Barbara Russell, Saginaw Valley 4C
Carol Dwan, Bangor Township Schools
Grace Burger
Donna Tiernan, Bangor Township Schools
Paul Petiprin, Midland FIA
Olga Pilar, Arnold Center

ITEM #1 CALL TO ORDER

Tim Quinn, Chairman, called the Saginaw Midland Bay Workforce Development Board (WDB) meeting to order at 3:32 p.m., at the Midland Michigan Works! Service Center, McQuaid Room, 1409 Washington Ave., Midland, Michigan.

ITEM #2 ROLL CALL

The above members were present.

WDB member Catherine O'Connor-Harms is recovering from an accident. It was suggested that she be placed on a temporary leave of absence.

Motion by Bruce Grant; Support by John Nagy:

That Catherine O'Connor-Harms be placed on a leave of absence.

Motion passed by voice vote.

ITEM #3 APPROVAL OF AGENDA

One item was added to the agenda: Item #10-E: 2005 Workforce Development Board Meeting Calendar.

ITEM #4 CORRECTING AND APPROVING THE MINUTES

Motion by Ed Dornseifer; Support by Robert O'Hara:

That the Board approve the Saginaw Midland Bay Workforce Development Board minutes dated November 2, 2004.

Motion passed by voice vote.

ITEM #5 AUDIENCE FOR THE PUBLIC

The audience introduced themselves.

ITEM #6 INTRODUCTIONS

Tim Quinn stated that Clark Volz, education representative from Midland County, is attending his first Workforce Development Board meeting. Mr. Volz is the Superintendent of Midland County Educational Service Agency and has previously worked on the Educational Advisory Committee in Lansing.

ITEM #7 COMMUNICATIONS

A. Saginaw News article regarding Ken Cichewicz

The Board reviewed the Saginaw News article regarding Ken Cichewicz, Saginaw WDB member, announcing he has joined the staff at St. Mary's Occupational Health in Saginaw.

B. Letter from Consortium Board to Department of Labor and Economic Growth (DLEG) regarding Work First Restructuring

The Board reviewed the November 30, 2004 letter from the Consortium Board to David Hollister, Director, DLEG, regarding Work First restructuring. The Consortium Board expressed its support for the DLEG initiative to development improvements to the Work First system. Its position is that the Work First program should be operated under local control within the Michigan Works! System.

C. Letter denying Saginaw Midland Bay Michigan Works! proposal for funding for a Housing Expert for Work First program in Saginaw County

The Board reviewed the November 29, 2004 letter from Charles Kieffer, Homeless & Human Services Program Administrator, Michigan State Housing Development Authority Project Review Committee, which stated that the Housing Assistance Partnership Proposal submitted by the Saginaw Midland Bay Michigan Works! agency was denied.

D. Press Release Regarding the Council for Labor & Economic Growth

The Board reviewed the press release announcing an Executive Order from Governor Jennifer M. Granholm which created the Council for Labor and Economic Growth. This Council replaces the current Michigan Workforce Investment Board. The Council has approximately 60-70 members; four from the tri county area.

E. Business or program related newspaper articles

The Board reviewed newspaper articles regarding “Michigan Works! salutes success stories”, “Plant gets tax break; water issue is next”; “Expansion at Dow gets boost”; “Renovation, studies could get funds for MBS”; “City pushing French Quarter look for Marquette Avenue”; “MiTech+ Honored as Michigan Works! partner” and “State Faces Challenge of Retraining Workers to Save Jobs”.

ITEM #8 REPORTS

A. DIRECTOR’S REPORT

1. REPORT ON FUNDING

It was reported that Congress passed the Omnibus Budget bill. There is no anticipated reduction in WIA and Employment Service funding at this time. The State is projecting a budget deficit of approximately \$370 million for the current fiscal year. Additional information will be available in approximately 2 weeks.

2. HEALTH CARE RSA UPDATE

The Board reviewed the November and December RSA monthly reports submitted by project manager, Dennis Brieske.

3. PERFORMANCE REPORTS

The Board reviewed the WIA, Employment Service, and Work First performance reports.

4. WORK FIRST RESTRUCTURING

The Board reviewed the Work First Restructuring Action Plan for Key Policy developed by the State’s Workforce Action Network (WAN). The WAN recommends increased emphasis on training and education components, with less emphasis on rushing clients out to get jobs.

The Michigan Works! Association takes the position that the Work First program should be operated under local control within the Michigan Works! System.

5. AMERICAN SOCIETY OF EMPLOYERS BUSINESS RELATIONSHIP HEALTH CARE RSA UPDATE

The Executive Committee previously approved a request from the American Society of Employers (ASE) to use the Michigan Works! Service Centers as training facilities, and to rent a cubicle at the Bay County Service Center.

ASE has decided it will not routinely be using our Service Centers as training facilities, nor will it rent a cubicle. However, ASE is still interested in offering training on an occasional basis at the Midland Service Center.

6. DIRECTOR’S DISCRETION: FUNDING FOR CONTINUATION OF TEMPORARY RECEPTIONIST STAFF AT DOWNTOWN SAGINAW SERVICE CENTER

The Delta Corporate Services contract has been increased \$12,100 for continuation of a temporary receptionist position at the Johnson Street Michigan Works! Service Center for the time period January 1, 2005 through June 30, 2005.

ITEM #9 OLD BUSINESS

There was no old business.

ITEM #10 NEW BUSINESS

A. STAFF REQUEST TO INCREASE IN PROGRAM BUDGET

The January 2005 Expansion Plan contained funds not planned for at the end of PY 2003/2004. The Plan is based on recommendations by Contractor Management.

Motion by Robert O’Hara; Support by Laura Hamilton:

To increase in the budget by \$618,300 according to the “Plan” submitted as Item 10-A (attached).

Related discussion ensued.

Motion passed by voice vote.

B. STAFF RECOMMENDATION TO FUND INCUMBENT WORKER PROPOSALS

Staff presented the results of the proposal review process for the Incumbent Worker program. The process resulted in a recommendation to approve five of the seven proposals. Various alternative approval options were discussed.

Motion by Bruce Griffith; Support by Odail Thorns:

To authorize staff to negotiate and contract with Delta College for the following Incumbent Worker program in amounts not to exceed the listed amounts:

- Delta College - St. Mary’s Medical Center – Lean for Health Care Leadership - \$ 8,000
- Delta College - Mid Michigan Health – Leadership & Computer Training - \$ 16,800
- Delta College - Bay City Power Train – Equipment Specific Training - \$ 25,700
- Delta College - Memtron Input Components – Leadership Training - \$ 11,700
- Delta College - Saginaw Metal Casting Operations – Equipment-Specific Trng -\$ 65,000

Motion passed by voice vote. Abstentions: Tim Quinn, Ruth Retlewski, Terry King, Ken Cichewicz and Judy Barber.

C. STAFF RECOMMENDATION TO APPROVE WORK FIRST PLAN FOR FIA SUPPORTIVE SERVICES

The recommendation is to approve the Work First – Temporary Assistance to Needy Families (TANF) Plan for October 1, 1004 through August 31, 2005 for a planning allocation of \$460,000 and to authorize signatures on the related plan documents.

Motion by Kathy Czerwinski; Support by Bruce Griffith:

To approve the Work First – Temporary Assistance to Needy Families (TANF) Plan for October 1, 1004 through August 31, 2005 for a planning allocation of \$460,000 and to authorize signatures on the related plan documents.

Motion passed by voice vote.

D. STAFF RECOMMENDATION TO INCREASE WORKFORCE DEVELOPMENT BOARD MEMBERSHIP

Staff proposed that the Workforce Development Board recommend to the Consortium Board that it expand the WDB by one private sector member from Midland County. This increase is due to a population ratio shift in the Saginaw Midland Bay Michigan Works! area.

Motion by Gregory Skufca; Support by Julie Carey:

That the WDB recommend to the Consortium Board that the Consortium Board expand the WDB by one private sector member from Midland County.

Motion passed by voice vote.

E. WORKFORCE DEVELOPMENT BOARD 2005 MEETING CALENDAR

Motion by Talmadge Battle; Support by Bruce Grant:

To approve the recommended Workforce Development Board 2005 Meeting Calendar as submitted by staff. (attached)

Motion passed by voice vote.

ITEM #10 ADJOURNMENT

Motion by Bruce Grant; Support by Robert O'Hara:

That the meeting be adjourned.

Motion passed by voice vote and the meeting was adjourned at 5:00 p.m.

**WORKFORCE DEVELOPMENT BOARD
2005 MEETING CALENDAR**

<u>Day</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
Tuesday	February 1, 2005	3:30 p.m.	Saginaw
Tuesday	March 1, 2005	3:30 p.m.	Midland
Tuesday	April 5, 2005	3:30 p.m.	Bay
Tuesday	May 3, 2005	3:30 p.m.	Saginaw
Tuesday	June 7, 2005	3:30 p.m.	Midland
NO JULY MEETING			
Tuesday	August 2, 2005	3:30 p.m.	Bay
Tuesday	September 6, 2005	3:30 p.m.	Saginaw
Tuesday	October 4, 2005	3:30 p.m.	Midland
Tuesday	November 1, 2005	3:30 p.m.	Bay
Monday	December 12, 2005	TBA	Saginaw
Tuesday	January 3, 2006	3:30 p.m.	Midland