

**SAGINAW MIDLAND BAY MICHIGAN WORKS!
WORKFORCE DEVELOPMENT BOARD
MINUTES – AUGUST 5, 2008**

<u>MEMBERS PRESENT</u>	<u>MEMBERS PRESENT</u>	<u>MEMBERS ABSENT</u>	<u>MWA STAFF</u>
Ed Dornseifer	Gary Shepherd	Jimmy Greene	Ed Oberski
John Nagy	Joseph Powe	Mike Beyer	Ken Kurecka
Jim Bates	John Hill	Jim Cross	Ray Ogden
Bill Gagliardi	Robert O’Hara	Ruth Retlewski	Rose Onan
Laura Hamilton	Valerie Hoffman	Tom Begin	
Tim Quinn	Steve Jonas	Dave Herrala	
Jeff Adamo	Odail Thorns	Kevin Gay	
Terry King	Dave Corcoran	William Borch	
Clint Struthers	Bernell Wiggins	Lillie Williams	
		Yves Hamel	

GUESTS

Trisha Andrzejewski, Saginaw FOC
Norman Braddock, SVRC
Grace Burger, Bangor Township Schools
Lynette Collins, Delta Corporate
Brent Gilbert, Delta Corporate
John Johnson, Saginaw JET

GUESTS

Bill Lamere, BST
Jeff McNeal, ETC
David Scott, Midland DHS
Heather Shye, Midland DHS
George Wright, Arnold Center

ITEM #1: CALL TO ORDER

Chairman Ed Dornseifer called the Saginaw Midland Bay Michigan Works! Workforce Development Board meeting to order at 3:30 p.m. The meeting was held at Valley Plaza Resort, Commodore Room, 5221 Bay City Road, Midland, MI.

ITEM #2: ROLL CALL

The above members were present.

ITEM #3: APPROVAL OF AGENDA

It was noted that Item #6, Introductions, would be moved up to Item #4 on the agenda, and Item #7-D, Contract with Bullock Creek Schools, would be added to agenda.

ITEM #4: [listed as Item #6-A in the agenda package]

INTRODUCTIONS

A. New WDB members

The new WDB members introduced themselves: Bill Gagliardi, Manager, Community/Public Affairs & Global Community Relations - Dow Corning Corporation; Jeff Adamo, Director of Human Relations, Michigan Sugar

Company; Clint Struthers, Asset Manager/Financial Planner, Struthers Financial Services; and Valerie Hoffman, President/CEO, Underground Railroad.

**ITEM #5: [listed as Item #4 in the agenda package]
CORRECTING AND APPROVING THE MINUTES**

Motion by: Tim Quinn; Supported by: Joseph Powe:

That the Board approve the Saginaw Midland Bay Workforce Development Board minutes dated June 3, 2008.

Motion passed by voice vote.

**ITEM #6: [listed as Item #5 in the agenda package]
AUDIENCE FOR THE PUBLIC**

The audience introduced themselves. There was no public comment.

ITEM #7: ACTION ITEMS:

- a. Change of WDB Annual Meeting date

The Board reviewed the request from Saginaw Midland Bay Michigan Works! management to change the date and set the time of the annual.

Motion by: Laura Hamilton; Supported by: Terry King:

To change the date of the annual meeting from Tuesday, October 7, 2008 to Thursday, October 9, 2008, and set the time for the meeting as 7:30 a.m.

Motion carried by voice vote.

- b. Staff recommendation to continue WDB authority of Michigan Works! management to approve small Incumbent Worker training contracts

The Board reviewed staff recommendation to continue WDB authority of Michigan Works! management to approve small Incumbent Worker training contracts that do not exceed \$10,000.

Motion by: Dave Corcoran; Supported by: Robert O'Hara:

That the WDB continue its grant of authority to Michigan Works! management to approve small Incumbent Worker training contracts that do not exceed \$10,000. In exercising this authority, management Michigan Works! shall consider the following priorities:

- Equitable dispersion among the three Counties.
- Coordination with local and state economic development agencies.

- Use of funds for layoff aversion.
- Use of funds at employers that are expanding or hiring.
- Use of funds at good Michigan Works! customers.
- Use of funds as outreach for potential new customers.
- Diversity among the industries funded (with emphasis on Industries covered by Regional Skills Alliances).

The cumulative amount of contracts approved by management under this grant of authority shall not exceed \$200,000.

Motion carried by voice vote.

- c. Staff recommendation For Disability Navigator Program grant plan approval

The Board reviewed staff recommendation for the Disability Navigator Program grant plan approval for FY 7/1/08 through 6/30/09 with a planning allocation of \$60,000.

Motion by: Dave Corcoran; Supported by: Tim Quinn:

To approve the Disability Navigator program grant plan for FY 7/1/08 through 6/30/09 with a planning allocation of \$60,000 and authorize signatures on the related plan documents.

Motion carried by voice vote.

- d. Staff recommendation for authority to contract with Bullock Creek Schools.

CEO Oberski stated that he received an urgent telephone inquiry from the Michigan Department of Labor & Economic Growth (DLEG) asking if Saginaw Midland Bay Michigan Works! could spend \$50,000 to \$100,000 to plan or build capacity for the upcoming JET Plus program. At this point it is anticipated that the funds would become available the last week of August, 2008, and would have to be spent by September 30, 2008. DLEG stated that they needed an answer within 2 hours. Mr. Oberski responding by accepting the smaller amount.

Mr. Oberski reported that JET Plus, is a one-year (September 2008 – October 2009) addition to the regular JET program. The purpose of JET Plus is to expand the training opportunities for welfare recipients participating in the JET program. It will be operated by Michigan Works! Agencies in only six counties around the State. DLEG has selected Saginaw County as one of those Counties. It will be a very large program. DLEG is devoting \$50,000,000 for the one-year JET Plus program in those six counties. In comparison, the entire allocation for the regular statewide JET program operated by all 25 Michigan Works! Agencies in September 2007 – October 2008 was about \$91,000,000.

Mr. Oberski recommended contracting with Bullock Creek Schools because: 1) Adult Education and GED completion is a major component of the JET Plus program, 2) Bullock Creek Schools as fiscal agent for Education Training Connection has been procured by the State to provide Adult Education/GED services in Saginaw County, and 3) DLEG has given verbal assurance that Michigan Works! Agencies may rely on state procurement in letting contracts related to JET Plus. Mr. Oberski, stated that he would not proceed until he received written assurance from DLEG.

Motion by: Dave Corcoran; Supported by Laura Hamilton:

To authorize Saginaw Midland Bay Michigan Works! to contract with Bullock Creek School District as fiscal agent for Education Training Connection for JET Plus planning and capacity building in an amount not to exceed \$50,000.

Motion carried by unanimous voice vote. John Hill, Superintendent of Bullock Creek Schools, abstained.

ITEM #8: REPORTS

A. Chairperson's Report

Chairman Dornseifer reported on the Strategic Planning committee progress. Four workgroups have been formed: "Community", "The Future of Work", "Michigan Works! and WDB Issues" and "Education and Training". Topics for each workgroup were also brainstormed and listed. All members are urged to participate and sign up for a workgroup. Volunteers are needed or WDB members maybe assigned to a workgroup based on their experience and interest. The workgroups will also include non-WDB members with relevant experience and expertise.

The following nomination to the Education Advisory Group (EAG) has been approved effective July 1, 2008 through June 30, 2010.

Sharon Reed, Program Planner/Coordinator, Michigan Works

B. Fiscal Report

The Board reviewed the monthly Fiscal Reports.

C. Performance Reports:

1. General Program Reports

The Board review the monthly program reports.

2. Friend of the Court Performance Reports

The Board review the monthly FOC performance reports.

D. CEO's Report

CEO Oberski distributed information sheets entitled "Dislocated Workers – Numbers Served" and "Dislocated Worker – Numbers Served SMB Rank Among the 25 MWAs". This information was presented in response to questions from Board members at the June WDB meeting.

A monitoring report was received from DLEG regarding Bangor Township Schools. It was noted that the contractor has provided excellent programmatic services. The monitoring report addressed several administrative issues concerning Bangor Schools' fiscal system. A meeting with the Bangor Township Schools has been set up to address those concerns. Board members will be kept informed of progress.

In the interest of time, CEO Oberski reported that the CEO Report will submit the remainder of his report via email.

ITEM #9: COMMUNICATIONS

A. DLEG Labor Market Information Report for June 2008.

The Board received the DLEG Labor Market Information Report for June 2008.

ITEM # 10: ADJOURNMENT

Motion by: Tim Quinn; Supported by: Jim Bates:

That the meeting be adjourned.

Motion passed by voice vote. The meeting adjourned at 4:55 p.m.