

**SAGINAW MIDLAND BAY WORKFORCE DEVELOPMENT BOARD
MINUTES – JUNE 5, 2007**

<u>MEMBERS PRESENT</u>	<u>MEMBERS PRESENT</u>	<u>MEMBERS ABSENT</u>	<u>MWA STAFF</u>
Ed Dornseifer	Dave Herrala	Dereon Pruitt	Ed Oberski
John Nagy	Bruce Grant	Jim Bates	Pat Washburn
Mike Beyer	Joseph Powe	Kathy Czerwinski	Ray Ogden
Ruth Retlewski	John Hill	Gary Shepherd	Rose Onan
Tom Begin	Robert O’Hara	Judy Barber	Linda Sandefur
Amy Rodriguez	Lillie Williams		Esther Sanders
Laura Hamilton	Steve Jonas		Ken Kurecka
Tim Quinn	Odail Thorns		
Terry King	Dave Corcoran		
Gregory Skufca	Bernell Wiggins		
	Yves Hamel		

GUESTS

Jason Palmer, MDLEG
Jennifer Barnes, Bay FOC
Jann Bostwick, Bay FOC
Shelly Lawrence, Arnold Center
Elizabeth Roszatycki, Bay FOC
Kristen Wenzel, BST

GUESTS

Sue Prine, Saginaw FOC
Grace Burger, Bangor
Merry Beard, SVRC
Norman Braddock, SVRC
Olga Pilar, Arnold Center

ITEM #1: CALL TO ORDER

Chairman Bruce Grant called the Saginaw Midland Bay Workforce Development Board (WDB) meeting to order at 3: 28 p.m. The meeting was held at the Midland Michigan Works! Service Center, McQuaid Room, 1409 Washington, Midland, Michigan.

ITEM #2: ROLL CALL

The above members were present.

ITEM #3: APPROVAL OF AGENDA

It was reported that Item 7-C would be reviewed first due to a board member having to leave early.

ITEM #4: AUDIENCE FOR THE PUBLIC

The audience introduced themselves.

ITEM #5: CORRECTING AND APPROVING THE MINUTES

Motion by: John Nagy; Supported by: Ed Dornseifer:

That the Board approve the Saginaw Midland Bay Workforce Development Board minutes dated May 1, 2007.

Motion passed by voice vote.

ITEM #6: INTRODUCTIONS

There were no introductions.

ITEM #7: [listed as #7-C on the agenda package]: ACTION ITEMS:

- A. Executive Committee recommendation for approval of 07/08 budgets and contractor planning allocations.

It was noted that the Executive Committee had just met prior to this meeting. The staff recommendation regarding approval of 07/08 budgets and contractor planning allocations were reviewed and recommended by the Executive Committee to the Full Board with the exception of the Saginaw and Bay FOC expenditures (please see pages 6-10). The recommendations called for the approval of the 07/08 Michigan Works! administrative budget (which includes the addition of one coordinator position; the deletion of one part-time account clerk; and the upgrade of Fiscal Manager to the same level as Assistant Director); the Bay Road, Midland and North Pointe Michigan Works! Service Centers, Strategic Plan, and recommended planning allocations as presented.

The Board reviewed the Executive Committee recommendation for approval of the 07/08 budgets and contractor planning allocations with the exception of the Saginaw and Bay County FOC expenditures.

Line items that increased include retiree health reserve; auditing services, and consulting services; decreases were shown in Saginaw County indirect costs.

Under planning Allocations for Tri County, Delta College/ES & WIA Core services, one additional clerical position for BST/RSA was added.

Motion by: John Hill; Supported by: Gregory Skufca:

That the Workforce Development Board approve the 07/08 Michigan Works! administrative budget (which includes the addition of one coordinator position; the deletion of one part-time account clerk; and the upgrade of Fiscal Manager to the same level as Assistant Director); the Bay Road, Midland and North Pointe Michigan Works! Service Center budgets, Strategic Plan, and recommended planning allocations, with the exception of the Saginaw and Bay FOC expenditures.

Motion passed by voice vote.

It was reported that Dave Herrala and John Hill will be giving a presentation on Work Keys at the next WDB meeting.

- B. **Staff recommendation regarding allocation of MDLEG reduction of WF TANF funds**

It was reported that replacement funds for the loss of WF TANF funding have not been received. Staff recommendation is to authorize the director to reduce current contracts for Saginaw County - \$49,941.49; Midland County - \$7,201.08 and Bay County - \$20,055.63. and restore when funding is received.

Motion by: Tim Quinn; Supported by: Robert O'Hara:

To authorize the Michigan Works! Director to reduce current contracts by amounts as stated and to restore when funding is received.

Motion passed by voice vote.

C. Staff recommendation for procurement of an employer CRM data base system

The Board reviewed the recommendation for procurement of an employer CRM data base system.

It was noted that a database system currently in use may already provide the same service. By consensus, the motion was tabled.

D. [listed as #7-A on the agenda package]: Staff recommendation for various 07/08 grant plan approvals.:

The Board reviewed the WIA Adult Program Plan for \$1,483,996, the WIA Dislocated Worker Plan for \$2,151,345, WIA Youth Program Plan for \$1,547,467, the Employment Services Program Plan for \$608,176 (planning allocation); the WIA Capacity Building Funds for \$24,000 (planning allocation), the WIA Statewide Incentive Funds for \$40,569 (carry-in allocation from 06.07) and the WIA Service Center Operation Funds for \$153,744 (planning allocation) for the time period July 1, 2007 through June 30, 2008.

Motion by: Ed Dornseifer; Supported by: Ruth Retlewski:

To approve the following 07/08 grant plans: WIA Adult Program Plan for \$1,483,996, the WIA Dislocated Worker Plan for \$2,151,345, WIA Youth Program Plan for \$1,547,467, the Employment Services Program Plan for \$608,176 (planning allocation); the WIA Capacity Building Funds for \$24,000 (planning allocation), the WIA Statewide Incentive Funds for \$40,569 (carry-in allocation from 06.07) and the WIA Service Center Operation Funds for \$153,744 (planning allocation) for the time period July 1, 2007 through June 30, 2008, and authorize signatures on the related plan documents.

Motion carried by voice vote.

ITEM #8: REPORTS

A. Chairman's Report:

It was reported that the following persons were nominated to the Education Advisory Group for the term July 1, 2007 through June 30, 2009:

Kathy Conklin, Executive Director, Saginaw County Business & Education Partnership
Gerald Dawkins, Superintendent, Saginaw City Schools
Richard Dyer, Curriculum Director/Interim Superintendent, Swan Valley School District
Pat Graves, Director of Sponsored Programs, Delta College
Laura Hamilton, Manager of Human Resources, Bay Cast
Jerry Seese, Superintendent, Saginaw Township Community Schools
Richard Syrek, Superintendent, Saginaw Intermediate School District
Douglas Trombley, Assistant Superintendent, Essexville Hampton Public Schools
Julie Walker, Principal, Saginaw Career Complex
Carolyn Wierda, Superintendent, Bay City Public Schools
Cathy Wildes, Career & Technical Education Coordinator, Midland County Educational

Service Agency

The following persons were nominated to the EAG, as alternates, for the term July 1, 2007 through June 30, 2009:

Ms. Linda Jensen, Director of Personnel - Saginaw Intermediate School District
(alternate for Richard Syrek)

Joseph Ellison, Director of Learning, Curriculum, Instruction & Assessment – Saginaw Township Community Schools (alternate for Jerry Seese)

Mat McRae, High School Principal, Swan Valley School District
(alternate for Richard Dyer)

Antionette Turner, Assistant Superintendent for Instruction & Strategic Planning – Saginaw City School (alternate for Gerald Dawkins)

Motion by: Ed Dornseifer; Supported by: Mike Beyer:

To appoint the above persons to the EAG, both members and alternates, for the term July 1, 2007 through June 30, 2009.

Motion passed by voice vote.

B. Fiscal Report:

The Board reviewed the Fiscal Reports for April, 2007.

C. Program Reports:

1. The Board reviewed the general program reports for April, 2007.
2. The Board reviewed the FOC performance reports for April, 2007.

D. Directors Report

It was reported that the WDB will not meet in July, 2007.

A Staff Team Building session will be held on June 20, 2007 at Tittabawassee Township Park, 9200 Old Midland Road, 1:00 pm-5:00 pm. Workforce Development Board as well as Consortium Board members are invited to attend.

ITEM #9: COMMUNICATIONS

A. DLEG Labor Market Information Report for April, 2007

The Board received the DLEG Labor Market Information Report for April, 2007.

John Nagy stated that new Career Ladders are being developed for the medical field and advanced manufacturing. He thanked Jason Palmer, MDLEG, for all his help.

ITEM # 11: ADJOURNMENT

Motion by: John Nagy; Supported by: Mike Beyer:

That the meeting be adjourned.

Motion passed by voice vote. The meeting adjourned at 4:08 p.m.