

**SAGINAW MIDLAND BAY WORKFORCE DEVELOPMENT BOARD
MINUTES - MAY 1, 2007**

<u>MEMBERS PRESENT</u>	<u>MEMBERS PRESENT</u>	<u>MEMBERS ABSENT</u>	<u>MWA STAFF</u>
Ed Dornseifer	Terry King	Dereon Pruitt	Ed Oberski
John Nagy	Dave Herralá	Mike Beyer	Ray Ogden
Talmadge Battle	Gary Shepherd	Gregory Skufca	Sharon Reed
Ruth Retlewski	Judy Barber	Bruce Grant	Gerrit Wierda
Tom Begin	Joseph Powe	John Hill	Linda Sandefur
Jim Bates	Lillie Williams	Robert O'Hara	Esther Sanders
Amy Rodriguez	Steve Jonas	Yves Hamel	Ken Kurecka
Laura Hamilton	Odail Thorns		Rose Onan
Tim Quinn	Dave Corcoran		
Kathy Czerwinski	Bernell Wiggins		

GUESTS

Merry Beard, SVRC Industries, Inc.
Larry Sanders, SVRC Industries, Inc.
Linda Caprathe, SVRC Industries, Inc.
Brittany Lenertz, Arnold Center

GUESTS

Olga Pilar, Arnold Center
Norman Braddock, SVRC Industries, Inc.
Lynette Collins, Delta Corporate Services
Grace Burger, Bangor Township Schools

ITEM #1: CALL TO ORDER

In the absence of the Chair and Vice-Chairman, Laura Hamilton, WDB 2nd Vice-Chairperson, called the Saginaw Midland Bay Workforce Development Board (WDB) meeting to order at 3:32 p.m. The meeting was held at the Bay Road Michigan Works! Service Center, Classrooms A & B, 3875 Bay Road, Saginaw, Michigan.

ITEM #2: ROLL CALL

The above members were present.

ITEM #3: APPROVAL OF AGENDA

It was announced that agenda items #7 and #8 would be switched.

Motion by: Ed Dornseifer; Supported by: Gary Shepherd:

That the Board approve the agenda.

Motion passed by voice vote.

ITEM #4: AUDIENCE FOR THE PUBLIC

There was no public comment.

ITEM #5: CORRECTING AND APPROVING THE MINUTES

Motion by: Dave Corcoran; Supported by: Joseph Powe:

That the Board approve the Saginaw Midland Bay Workforce Development Board minutes dated April 3, 2007.

Motion passed by voice vote.

ITEM #6: INTRODUCTIONS

It was reported that Lisa Hadden, WDB private sector member, has resigned from the Workforce Development Board due to increased job responsibilities.

ITEM #7 [listed as #8 on the Agenda Package]: ACTION ITEMS:

- A. Staff recommendation for administrative office reorganization.

It was noted that the Executive Committee had just met prior to this meeting. The staff recommendation regarding the possible administrative office reorganization was reviewed by and recommended by the Executive Committee to the full Board. The recommendation called for: 1) An upgrade in the position of Fiscal Manager to place it on the same level as Assistant Director; 2) A change in the position titles from Director to Chief Executive Officer, from Assistant Director to Chief Operations Officer, and from Fiscal Manager to Chief Administrative Officer; 3) The addition of a Planner/Coordinator position under the Chief Administrative Officer; and 4) Moving the Administrative Assistant from under the direct supervision of the Assistant Director (i.e. Chief Operations Officer) to the direct supervision of the Chief Executive Officer.

The Board reviewed the Executive Committee recommendation for approval of the administrative office reorganization.

Motion by: Ed Dornseifer; Supported by: John Nagy:

That the Workforce Development Board approve the reorganization of the administrative office subject to subsequent Workforce Development Board budget approval.

Motion passed by voice vote.

ITEM #8 [listed as #7 on the Agenda Package]: PRESENTATION:

- A. Powerpoint: Update on Saginaw Midland Bay Michigan Works Workforce Investment Act Programs for Adults and Dislocated Workers, and Employment Services.

Sharon Reed gave a powerpoint presentation on the Saginaw Midland Bay Michigan Works! Workforce Investment Act Programs for Adults and Dislocated Workers, and Employment Services.

Sharon Reed was thanked for her leadership role in coordinating with program supervisors Olga Pilar and Brent Gilbert to oversee major changes in Adult and Dislocated Worker, and Employment Service programs.

ITEM #9: REPORTS

A. Chairman's Report:

There was no Chairman's Report.

B. Fiscal Report:

The Board reviewed the Fiscal Reports for March, 2007.

C. Program Reports:

1. The Board reviewed the general program reports for February, 2007.

It was reported that under Employment Services, the number of job seekers who visit one stop center – self sufficient (MWA Last Year) reported as 42,215 was probably an error. It was probably closer to 12,215. It will be corrected next month.

2. The Board reviewed the FOC performance reports for March, 2007.

D. Directors Report

It was reported that the "Skilled Job Recruitment Opportunity" was held on April 25, 2007 at Horizons Conference Center. Sixty resumes for skilled trades, skilled welders, and CNC operators/programmers were presented to 14 manufacturers.

It was reported that federal funding to the State of Michigan for Employment Services is up 3 percent; WIA Dislocated Worker is up 17.5percent and WIA Adult and Youth are down less than one percent. The State will distribute this funding by formula to the Michigan Works! Agencies for the July 07 – June 08 program year. The Governor's proposed budget maintains Work First/JET for its October 07 – September 08 program year at its current level.

It was reported that an incident recently occurred at the downtown Saginaw Work First location. The site was shut down and police called due to the discovery of a baseball bat hidden in one of the restrooms. Security guards have been hired and are on-site.

ITEM #10: COMMUNICATIONS

The Board received the DLEG Labor Market Information Report for February 2007.

ITEM # 11: ADJOURNMENT

Motion by: Gary Shepherd; Supported by: Tim Quinn:

That the meeting be adjourned.

Motion passed by voice vote. The meeting adjourned at 4:28 p.m.