

**SAGINAW MIDLAND BAY WORKFORCE DEVELOPMENT BOARD
JANUARY 3, 2006**

MEMBERS PRESENT

Ed Dornseifer
John Nagy
Mike Beyer
Talmadge Battle
Ruth Retlewski
Tom Begin
Jim Bates
Amy Rodriguez
Laura Hamilton
Tim Quinn
Bruce Grant
Edward Tanzini
Gary Shepherd
Judy Barber
Amy Rodriguez
Clark Volz
Steve Jonas
Dave Corcoran
Kathy Cholak-Jones
Bruce Griffith

MEMBERS ABSENT

Ken Cichewicz
Terry King
Kathy Czerwinski
Julie Carey
Joseph Powe
Robert O'Hara
Daniel Streeter

GUESTS

Chris Chamberlain, Arnold Center
Olga Pilar, ACI
Darlene Kalahar, MW!
Ray Ogden, MW!
Ken Kurecka, MW!
Carol Dwan, Bangor Twp Schools
Grace Burger, Bangor Twp Schools
Linda Caprathe, SVRC
Trisha Andrzejewski, Saginaw FOC
Kristy Bushon, Saginaw FOC
Mike Rickey, Delta Corporate
Daniel Centellas, SVRC
Bob Wainwright, APT
Bill LaMere, SVRC
Mark Stevens, Bay DHS
Julie Lonsway, Delta Corporate

ITEM #1 CALL TO ORDER

Bruce Grant, Chairman, called the Saginaw Midland Bay Workforce Development Board (WDB) meeting to order at 3:38 p.m., at the Midland Michigan Works! Service Center, McQuaid Room, 1409 Washington Ave., Midland, Michigan.

ITEM #2 ROLL CALL

The above members were present.

ITEM #3 APPROVAL OF AGENDA

One item was added to the agenda: Item #10-B: Plan Approvals

ITEM #4 CORRECTING AND APPROVING THE MINUTES

Motion by: Dave Corcoran; Support by: Amy Rodriguez:

That the Board approve the Saginaw Midland Bay Workforce Development Board minutes dated November 1, 2005.

Motion passed by voice vote.

ITEM #5 AUDIENCE FOR THE PUBLIC

The audience introduced themselves. There were no public comments.

ITEM #6 INTRODUCTIONS

It was reported that Julie Carey, Midland County private sector, has resigned effective January 1, 2006. Via email to the Board Chair and Director, Ms. Carey explained that her recent promotion and increase in responsibilities made it impossible for her to continue on the Board.

ITEM #7 COMMUNICATIONS

A. DLEG Labor Market Information Report for October 2005

The Board reviewed the DLEG Labor Market Information Report for October, 2005.

B. This Week @ MEDC November 12, 2005 Articles: Saginaw-Based Hausebeck Pickle Chooses Michigan Over Indiana for Expansion and MEDC Job Training Grant to Boost Worker Skills at Case Systems in Midland

The Board reviewed the This Week @ MEDC November 12, 2005 Articles: Saginaw-Based Hausebeck Pickle Chooses Michigan Over Indiana for Expansion and MEDC Job Training Grant to Boost Worker Skills at Case Systems in Midland

C. Sample Letters from Consortium Board to federal legislators regarding Medicaid cuts and health care reform

The Board reviewed the sample letters from Consortium Board to federal legislators regarding Medicaid cuts and health care reform.

ITEM #8 REPORTS

A. CHAIRMAN'S REPORT

ESTABLISHMENT OF EXECUTIVE COMMITTEE AS THE REVIEW AND RECOMMENDATION BODY FOR THE FULL BOARD

It was reported the Executive Committee would meet as necessary to review issues and make recommendations to the full board in between WDB meetings. Notices of such meetings will be sent to all members, contractors, etc. All Board members will be welcome to attend and participate in the meetings, but only Executive Committee members shall vote on the recommendation to the full Board.

B. REPORT FROM SAGINAW FUTURE: PLANS REGARDING THE MEDICAL DEVICE MANUFACTURING INDUSTRY

The Board reviewed the report presented by Steve Jonas, Saginaw Future, regarding Plans For the the Medical Device Manufacturing Industry.

C. EXECUTIVE COMITTEE REPORT

1. Business Services Team

It was reported that the WDB Executive Committee approved the Business Services Team Business Plan. It includes three goals and four phases, staffing, budget impact and target dates.

2. 2006 Request for Proposals and Program Design

It was reported that the Executive Committee met on December 28 to discuss the 2006 Request for Proposals and Program Design Plan. It was tabled. They also met on January 3, 2006 and no action was taken.

3. Contractor budget increases for additional training funds

It was reported that the WDB Executive Committee approved the following contractor requests for budget increases for participant training listed under “Requested Board Approval”; and the Director exercised authorized discretion to approve the contractor request amounts for participant training listed under “Director Approval”:

| <u>Contractor</u> | <u>Contractor Request</u> | <u>Director Approved</u> | <u>Requested Board Approval</u> |
|--------------------------------|---------------------------|--------------------------|---------------------------------|
| SVRC-WIA Adult (S) | \$90,000 | \$75,000 | \$15,000 |
| SVRC WIA DW (S) | \$15,000 | \$15,000 | N/A |
| Arnold Center WIA Adult (B) | \$95,000 | \$75,000 | \$20,000 |
| Arnold Center WIA DW (B) | \$47,000 | \$47,000 | N/A |
| Arnold Center WIA Adult (M) | \$90,000 | -0- | \$90,000 |

D. DIRECTORS REPORT

1. PERFORMANCE REPORTS

The Board reviewed the Work First Report for October 1, 2004 through September 30, 2005 and WIA Adult/Dislocated Worker Monthly Report for July 1, 2005 to September 30, 2005.

2. FRIEND OF THE COURT PERFORMANCE

The Board reviewed Saginaw and Bay County Friend of the Court performance reports for the month of November, 2005.

3. AWARDS PRESENTED AT THE DECEMBER 12, 2005 ANNUAL DINNER MEETING

The Board reviewed the awards which were presented at the December 12, 2005 Annual Dinner Meeting. Awardees include: 2006 Alumnus: Danielle Stamper; 2005 Partner of the Year: Saginaw County Business & Education Partnership and 2005 Outstanding Service awardees: Dolinda Rhodes, Arnold Center; Karen White, Bangor Schools; Colleen Lyon, Delta College; and Tiara Thornton, SVRC.

4. RSA UPDATE

It was reported that the RSA clinical tracking system is planned to be completed by June, 2006. A Health Care Community Summit will be held in March or April, 2006. Governor Jennifer Granholm has been invited to be the keynote speaker.

5. WIRED PROPOSAL

It was reported that the Saginaw Midland Bay Michigan Works! is part of a Workforce Innovations and Regional Economic Development (WIRED) Proposal covering Mid-Michigan from Flint to Lansing to Bay County. The U.S. Department of Labor will award only 8-10 grants nationwide. An awardee can receive up to \$5 million per year for three years.

ITEM #9 OLD BUSINESS

There was no old business.

ITEM #10 NEW BUSINESS

A. STAFF RECOMMENDATION TO ESTABLISH 2006 MEETING CALENDAR

The Board reviewed the proposed 2006 meeting calendar.

Members were asked if early morning or afternoons were better to meet. The Board also discussed alternate dates for the annual dinner.

B. STAFF RECOMMENDATION TO SUBMIT PLANS

The Board reviewed the staff recommendation to submit the Trade Adjustment Assistance Plan for FY 2005 and FY 2006 (October 1, 2005 through September 30, 2006); with an increased planning allocation of \$77,580; new total allocation: \$172,448 and authorize signatures on the related plan documents.

The Board also reviewed the staff recommendation to submit the Workforce Investment Act Statewide Incentive Funds Plan for FY (July 1, 2005 through June 30, 2006); with a planning allocation of \$47,453.

Motion by Tom Begin; Support by Jim Bates:

To approve submittal of the Trade Adjustment Assistance Plan for FY 2005 and FY 2006 (October 1, 2005 through September 30, 2006); with an increased planning allocation of \$77,580; new total allocation: \$172,448 and authorize signatures on the related plan documents.

To approve submittal of the Workforce Investment Act Statewide Incentive Funds Plan for FY (July 1, 2005 through June 30, 2006); with a planning allocation of \$47,453.

Motion passed by voice vote.

C. STAFF RECOMMENDATION TO FUND INCUMBENT WORKER PROPOSALS

The Board reviewed the staff recommendation to approve three Incumbent Worker training contracts with Delta College in amounts not to exceed \$13,000 for Bay City Power Train workers, \$73,000 for

Saginaw Metal Castings Operations workers, and \$9,000 for Pilgrim Technologies, LLC workers, contingent upon successful negotiations.

Motion by Ed Dornseifer; Support by Jim Bates:

To approve three incumbent worker training contracts with Delta College in amounts not to exceed \$13,000 for Bay City Power Train workers, \$73,000 for Saginaw Metal Castings Operations workers, and \$9,000 for Pilgrim Technologies, LLC workers, contingent upon successful negotiations.

Motion carried by voice vote. Tim Quinn abstained.

D. STAFF RECOMMENDATION TO APPROVE GENERAL CONTINGENCY PLAN FOR LARGE LAYOFFS

The Board reviewed the draft General Contingency Plan for Large Layoffs. Under “Upon Layoff” section, a bullet will be added which reads: “Additional assessments available.”

It was reported that the plan was in draft form and very general. The information was received and filed. The MW! Director will report progress made on the plan at future meetings.

E. STAFF RECOMMENDATION TO APPROVE GENERAL ACTION PLAN FOR 2-YEAR STRATEGIC PLAN GOALS

Chairman Grant requested that all members review the General Action Plans for 2-Year Strategic Plan Goals and email their comments to the MW! director.

The Plan will be reviewed for adoption at the February meeting.

ITEM #10 ADJOURNMENT

Motion by Tim Quinn; Support by Jim Bates:

That the meeting be adjourned.

Motion passed by voice vote and the meeting was adjourned at 4:48 p.m.