

**SAGINAW MIDLAND BAY MICHIGAN WORKS!  
WORKFORCE DEVELOPMENT BOARD  
MINUTES – APRIL 1, 2008**

<b><u>MEMBERS PRESENT</u></b>	<b><u>MEMBERS PRESENT</u></b>	<b><u>MEMBERS ABSENT</u></b>	<b><u>MEMBERS ABSENT</u></b>
Ed Dornseifer	Terry King	Talmadge Battle	John Hill
John Nagy	Gary Shepherd	Amy Rodriguez	Robert O’Hara
Mike Beyer	William Borch	Laura Hamilton	Steve Jonas
Ruth Retlewski	Joseph Powe	Kathy Czerwinski	Dave Corcoran
Tom Begin	Lillie Williams	Dave Herrala	Bernell Wiggins
Jim Bates	Odail Thorns	Bruce Grant	
Tim Quinn	Yves Hamel	Kevin Gay	

**MWA STAFF**

Ed Oberski  
Ken Kurecka  
Ray Ogden  
Rose Onan  
Jeff Jankens

**GUESTS**

Lynette Collins, Delta Corporate Services  
David Scott, Midland DHS  
Jennifer Geno, Bay-Arenac ISD  
John Johnson, SVRC Industries, Inc.  
Grace Burger, Bangor Twp Schools  
Olga Pilar, Arnold Center  
Merry Beard, SVRC Industries, Inc.

**GUESTS**

Pat Graves, Delta College  
Leslie Roth, RSA Consultant  
Andrea Bridgewater, Arnold Center  
Carmel Anderson, USDOL/BAT  
William Lamere, BST  
Jason Palmer, MDLEG

**ITEM #1: CALL TO ORDER**

Chairman Ed Dornseifer called the Saginaw Midland Bay Michigan Works! Workforce Development Board meeting to order at 3:33 p.m. The meeting was held at the Bay County Michigan Works! Service Center, Gwizdala Room, 4061 No. Euclid Ave., Bay City, Michigan.

**ITEM #2: ROLL CALL**

The above members were present.

**ITEM #3: APPROVAL OF AGENDA**

Item #8-C: Approval of Career Advancement Account (CAA) Demonstration Project was added to the agenda.

**ITEM #4: CORRECTING AND APPROVING THE MINUTES**

**Motion by: William Borch; Supported by: Yves Hamel:**

That the Board approve the Saginaw Midland Bay Workforce Development Board minutes dated March 5, 2008.

**Motion passed by voice vote.**

**ITEM #5: AUDIENCE FOR THE PUBLIC**

The audience introduced themselves. There was no public comment.

## **ITEM #6: INTRODUCTIONS**

There were no introductions.

## **ITEM #7: PRESENTATIONS**

### **a. Update on the East Central Michigan Health Care Regional Skills Alliance; Project Managers: Dennis Brieske and Leslie Roth**

Leslie Roth gave an update on the East Central Michigan Health Care Regional Skills Alliance Project. Literature on the “Three Years of Regional Health Care Collaboration- Was the Regional Skills Alliance a Success?” and RSA Current Projects were reviewed.

## **ITEM #8: ACTION ITEMS:**

### **a. Delta College and Bay Arenac Intermediate School District “Carl Perkins” and “Tech Prep” Grant Concurrence**

Pat Graves, Delta College, updated members on Carl Perkins Legislative Changes Effective July 1, 2008, Delta College Postsecondary Perkins 2008-09 Grant Application and Saginaw Valley Tech Prep Partnership 2008-08 Grant Application.

Jennifer Geno, Bay Arenac Intermediate School District, updated members on the Bay Arenac, Saginaw, Midland Regional Carl Perkins IV Career Technical Education Grant Application.

### **Motion by: Tim Quinn; Supported by: Terry King:**

That the Board support the “Carl Perkins” and “Tech Prep” grant concept.

### **Motion passed by voice vote.**

### **b. Authority to enter into consultant and professional services contracts**

The Board reviewed staff recommendation to grant authority to management enter into small consultant and professional service contracts under the following conditions without Board approval.

### **Motion by: John Nagy; Supported by: Odail Thorns:**

That the Board grant authority for Saginaw Midland Bay Michigan Works! to enter into consultant and professional service contracts without Board approval under the following conditions:

- Management complies with all competitive procurement rules and regulations;
- The contract amount does not cause Michigan Works! to exceed the annual budget line item for consultant services approved by the WDB;
- The contract does not exceed \$50,000;
- The Board Chair, or one of the Vice-Chairs if the Board Chair is not available, approves the process and the contract; and
- The director reports the contract to the WDB at its next regular meeting.

### **Motion passed by voice vote. William Borch voted no.**

c. Approval of Career Advancement Account (CAA) Demonstration Project Plan Summary

The Board reviewed the Career Advancement Account (CAA) Demonstration Project Plan summary for the fiscal year February 5, 2008 through June 30, 2008 with a planning allocation of \$183,960.

**Motion by: William Borch; Supported by: John Nagy:**

To approve submittal of the Career Advancement Account (CAA) Demonstration Project Plan for the fiscal year February 5, 2008 through June 30, 2008 with an allocation of \$183,960 and authorize signatures on the related plan documents.

**Motion passed by voice vote.**

**ITEM #9: REPORTS:**

A. Chairperson's Report

Chairman Dornseifer reported on the next steps and committee formation guidelines for a new strategic planning process.

It was reported that New Covenant, Inc. has stated that it is ready to sign the lease for the new Saginaw Service Center with the changes proposed by Saginaw Midland Bay Michigan Works! management. The Saginaw County attorneys are currently reviewing the lease document.

B. Fiscal Report

The Board received the Fiscal Reports.

C. Performance Reports:

1. General Program Reports

The general program reports were received.

Friend of the Court Performance Reports

The FOC performance reports were received.

D. Directors Report

It was reported that the Directors Report will be emailed to all members.

**ITEM #10: COMMUNICATIONS**

A. DLEG Labor Market Information Report for January 2008.

Handouts: "U.S. Dept of Labor Impact of the 2008 Federal Budget on the Availability and Quality of Data from the Bureau of Labor Statistics" and MSA's last year and this year's Bay City data was distributed.

Jason Palmer indicated that dropping the Bay County data from the monthly MDLEG report was a federal decision, not state. The data is still being produced. If the WDB would like to see the data included in the report, Director Oberski and the WDB are encouraged to write letters to the BLS commissioner and MSA requesting the reinstatement of Bay County data in the monthly reports. Director Oberski indicated that,

without objection from Board members, he would draft request letters for the Board Chair's signature.

Jason Palmer, Regional Labor Market Analyst, MDLEG, will be leaving the region to work in the Grand Rapids area. Chairman Dornseifer, on behalf of the WDB, presented him with a Proclamation of Recognition plaque.

**ITEM # 11: ADJOURNMENT**

**Motion by: Tom Begin; supported by: Jim Bates:**

That the meeting be adjourned.

**Motion passed by voice vote. The meeting adjourned at 5:05 p.m.**