

**SAGINAW MIDLAND BAY MICHIGAN WORKS!
WORKFORCE DEVELOPMENT BOARD
MINUTES – JANUARY 6, 2009**

**MEMBERS
PRESENT**

Ed Dornseifer
John Nagy
Jimmy Greene
Tom Begin
Jim Bates
Bill Gagliardi
Laura Hamilton
Jeff Adamo
Terry King
Clint Struthers
Dave Herralá

**MEMBERS
PRESENT**

Kevin Gay
William Borch, Jr.
Joseph Powe
John Hill
Lillie Williams
Valerie Hoffman
Steve Jonas
Odail Thorns
Bernell Wiggins
Yves Hamel

**MEMBERS
ABSENT**

Mike Beyer
Jim Cross
Gary Shepherd
Robert O'Hara
Tracey Raqepaw
Dave Corcoran

**MWA
STAFF**

Ed Oberski
Ken Kurecka
Ray Ogden
Linda Sandefur
Wonzella Doyal
Jeff Jankens
Rose Onan

GUESTS

Andrea Bridgewater, Arnold Center
Olga Pilar, SVRC Industries
Jeff McNeal, ETC
Grace Burger, Bangor Twp Schools
Brent Gilbert, Delta Corporate
Carmel Anderson, BET
Ben Spreeman, BST
Kristin Manwell, BST
Bill Lamere, BST

GUESTS

Carmel Anderson, USDOL
Ben Spreeman, BST
Kristin Wenzel, BST
Bill Lamere, BST
Keagin Malott, CDI Truck Driving

ITEM #1: CALL TO ORDER

Chairman Edward Dornseifer called the Saginaw Midland Bay Michigan Works! Workforce Development Board meeting to order at 3:33 p.m. The meeting was held at the Bay County Michigan Works! Service Center, Eugene Gwizdala Room, 4061 No. Euclid Ave., Bay City, Michigan. Chairman Dornseifer thanked Vice-Chairperson Laura Hamilton for chairing the November meeting in his absence.

ITEM #2: ROLL CALL

The above members were present. Clint Struthers and Mike Beyer were unable to attend and requested to be excused.

ITEM #3: APPROVAL OF AGENDA

CEO Oberski noted that Items 7-G and 7-H would be taken in reverse order. The CEO Report will be sent via email if time does not permit a report at this meeting.

Motion by: Terry King; Supported by: Jim Bates:

To approve the changes to the agenda as noted.

Motion passed by voice vote.

ITEM #4: CORRECTING AND APPROVING THE MINUTES

Motion by: Terry King; Supported by Jim Bates:

To approve the Saginaw Midland Bay Workforce Development Board minutes dated November 4, 2008 with the following change: time of the meeting should be **3:32 p.m.** instead of **:32 p.m.**”

Motion passed by voice vote.

ITEM #5: AUDIENCE FOR THE PUBLIC

The audience introduced themselves. Carmel Anderson, USDOL Bureau of Apprenticeship Training invited Saginaw Midland Bay Michigan Works! to contact her for information regarding apprenticeship programs.

ITEM #6: INTRODUCTIONS

CEO Oberski stated that WDB member Ruth Retlewski has submitted a letter of resignation from Board membership. She has accepted a position in the public sector, and therefore can no longer fill a private sector seat on the Board.

Wonzella Doyal was introduced as the new MWA Facilities Manager.

ITEM #7: ACTION ITEMS:

- a. Staff recommendation to approve the 2009 WDB meeting calendar.
The Board reviewed the 2009 WDB calendar. CEO Oberski recommended holding the October 6th Annual Meeting at 7:30 a.m. at the Horizons Conference Center in Saginaw.

Motion by: Terry King; Supported by: William Borch, Jr.

To approve the 2009 WDB meeting calendar with changes as indicated.

Motion passed by voice vote.

(The approved schedule is included as an attachment to these minutes.)

- b. Staff recommendation to modify the start date of the Bullock Creek Schools JET Plus contract to move the start date from October 24, 2008 to October 1, 2008.

The Board reviewed the staff recommendation to modify the start date of the Bullock Creek Schools JET Plus contract from October 24, 2008 to October 1, 2008.

Board Member John Hill reminded the Board that he is the Superintendent of Bullock Creek Schools.

Motion by: Terry King; Supported by Laura Hamilton:

To approve moving the start date of the Bullock Creek Schools JET Plus contract from October 24, 2008 to October 1, 2008.

Motion passed by voice vote without descent. John Hill abstained.

- c. Staff recommendation regarding the role of Saginaw Midland Bay Michigan Works! as Administrative Agency for the Saginaw Midland Bay Michigan Prisoner Re-entry Initiative (MPRI)

The Board reviewed staff recommendation to grant authority to give notice to the Michigan Department of Corrections that Saginaw Midland Bay Michigan Works! will no longer serve as MPRI Administrative Agency effective October 1, 2009.

Motion by: John Nagy; Supported by Terry King:

To grant Michigan Works! Administrative staff authority to give notice to the Michigan Department of Corrections that Saginaw Midland Bay Michigan Works! will no longer serve as MPRI Administrative Agency effective October 1, 2009.

Motion passed by voice vote.

- d. Staff recommendation for approval to enter into a program management contract for the Manufacturing Regional Skills Alliance

The Board reviewed staff recommendation for approval to negotiate with Saginaw County Business and Education Partnership, and enter into a program management contract for the Manufacturing Regional Skills Alliance in an amount not to exceed \$30,000 through June 30, 2009.

Board Member John Nagy and CEO Ed Oberski notified the Board that they serve as unpaid members of the Board of Directors for the Saginaw County Business Education Partnership.

Motion by: Odail Thorns; Supported by Jimmy Greene:

To negotiate with Saginaw County Business and Education Partnership, and enter into a program management contract for the Manufacturing Regional Skills Alliance in an amount not to exceed \$30,000 through June 30, 2009.

By show of hands, the motion passed 19-0. John Nagy abstained.

- e. Educational Advisory Group (EAG) recommendation for the Workforce Investment Act Youth program

The Board reviewed the EAG recommendation that Saginaw Midland Bay Michigan Works! structure its 2009-2012 Youth Program RFP to eliminate a separate contract for the “general contractor”, and to allow the service provider bidder to propose to perform those grant-related, detail functions or to identify a subcontractor for those functions.

Motion by: Odail Thorns; Supported by Jimmy Greene:

To authorize Saginaw Midland Bay Michigan Works! Administrative staff to structure its 2009-2012 Youth Program RFP to eliminate a separate contract for the “general contractor”, and to allow the service provider bidder to propose to perform those grant-related detail functions or to identify a subcontractor for those functions. To ensure compliance, eligibility verification will be instituted.

Motion passed by voice vote.

- f. Discussion and possible action regarding the new Saginaw Service Center.

The Board reviewed the procurement and negotiation history for Saginaw Service Center.

Motion by: Odail Thorns; Supported by Jimmy Greene:

That New Covenant, Inc. must present proof that it has obtained adequate financing to complete development, and then it must actually commence development of the project; and that if New Covenant, Inc. fails to comply with these requirements by March 31, 2009, Saginaw Midland Bay Michigan Works! shall consider the project terminated as a result of New Covenant, Inc’s inability to perform. Administration shall provide New Covenant, Inc. with at least two months notice of this action.

Motion passed by voice vote.

- g. [listed as 7-H in agenda package] Staff recommendation for No Worker Left Behind (NWLB) General Fund/General Purpose (GF/GP) Funding plan approval

The Board reviewed the No Worker Left Behind (NWLB) General Fund/General Purpose (GF/GP) funding plan approval for with a planning allocation of \$252,000 for fiscal year 10/1/08 through 9/30/09.

Motion by: Jimmy Greene; Supported by Terry King:

To approve No Worker Left Behind (NWLB) General Fund/General Purpose (GF/GP) funding plan approval with a planning allocation of \$252,000 for fiscal year 10/1/08 through 9/30/09 and authorize signatures on the related plan documents.

Motion passed by voice vote.

- h. [listed as 7-G in agenda package] Continued discussion and possible action regarding the staff recommendation for consideration of a revised process for selection of service providers.

The Board reviewed the staff recommendation for consideration of a revised process for selection of service providers.

Motion by: Valerie Hoffman; Supported by Terry King:

That the Chair shall appoint an ad hoc committee of the WDB to evaluate the Request for Proposal (RFP) scoring and service provider selection process, and report back to the WDB with its recommendations.

Motion passed by voice vote.

Amended motion by Odail Thorns; Supported by Bill Gagliardi:

The ad hoc committee shall also review the RFP scoring tool and scoring instructions.

Motion passed by voice vote.

ITEM #8: REPORTS

A. Chairperson's Report

Chairman Dornseifer reported on the progress of strategic planning workgroups and requested suggestions on improving low attendance at those workgroups. Suggestions could be emailed to Rose Onan at roseo@michiganworks.com. Chairman Dornseifer set a September 2009 goal to have the Strategic Plan in place.

The Chair noted that after much work, Vision Tri-County has determined a new brand for the region: “The Great Lakes Bay Region”. He recommended that the Board consider changing our name from Saginaw Midland Bay Michigan Works! to Great Lakes Bay Michigan Works!. An ad hoc committee will be formed to consider the name change and make recommendation to the Board.

B. Fiscal Report

The monthly fiscal reports were distributed and received by the Board.

C. Performance Reports:

1. General Program Reports

The Board received and reviewed the monthly program reports. The new “Traffic Patterns Report was received by the Board.

2. Friend of the Court Performance Reports

The Board received and reviewed the monthly FOC performance reports.

D. CEO’s Report

CEO Oberski offered that the CEO Report will be submitted via email.

ITEM #10: COMMUNICATIONS

A. DLEG Labor Market Information Report for October 2008

The Board received and reviewed the DLEG Labor Market Information Report for October, 2008.

ITEM # 11: ADJOURNMENT

Motion by Joseph Powe; Supported by: Jim Bates:

That the meeting be adjourned.

Motion passed by voice vote. The meeting adjourned at 5:10 p.m.