

**SAGINAW MIDLAND BAY MICHIGAN WORKS!
WORKFORCE DEVELOPMENT BOARD
MINUTES – NOVEMBER 4, 2008**

**MEMBERS
PRESENT**

John Nagy
Mike Beyer
Jim Cross
Ruth Retlewski
Jim Bates
Laura Hamilton
Tim Quinn
Jeff Adamo
Terry King

**MEMBERS
PRESENT**

Clint Struthers
Kevin Gay
Joseph Powe
John Hill
Robert O’Hara
Lillie Williams
Valerie Hoffman
Steve Jonas
Odail Thorns

**MEMBERS
ABSENT**

Ed Dornseifer
Jimmy Greene
Tom Begin
Bill Gagliardi
Dave Herrala

**MEMBERS
ABSENT**

Gary Shepherd
William Borch
Tracey Raquepaw
Dave Corcoran
Bernell Wiggins
Yves Hamel

GUESTS

John Johnson, SVRC
Chris Chamberlain, Arnold Center
Jennifer Barnes, Bay FOC
George Wright, Arnold Center
Trisha Andrejewski, Saginaw FOC
Brent Gilbert, Delta Corporate
Carol & Jean Pasioneck

GUESTS

Jeff McNeal, ETC
Lynn Knap, ETC
Maggie Searles, MDLEG
William Lamere, BST
Dennis Bergeon, Bay FOC
Elizabeth Raszalycki, Bay FOC

MWA STAFF

Ed Oberski
Ken Kurecka
Ray Ogden
Jeff Jankens
Gerrit Wierda
Sharon Reed
Esther Sanders
Lisa Kleekamp
Rose Onan

ITEM #1: CALL TO ORDER

In the absence of the Chair, Vice-Chairperson Laura Hamilton called the Saginaw Midland Bay Michigan Works! Workforce Development Board meeting to order at 3:32 p.m. The meeting was held at the Midland Michigan Works! Service Center, McQuaid Room, 1409 Washington, Midland, Michigan.

ITEM #2: ROLL CALL

The above members were present.

ITEM #3: APPROVAL OF AGENDA

It was noted that agenda Item #8-C-3: Special Youth Program Report would be deleted from the agenda and rescheduled for a future meeting. Due to time restraints, Item #8-A: Chairperson’s Report will be emailed to members. Item #9: Election of Officers was moved to become Item #7. New Item #7-D: Approval of the Essential Work Skills Certification and the ACT National Career Readiness Certificate to use as a WIA Credential. Old Item #7-D: Service Provider Recommendation for Phase Out of the FOC referral contracts in Saginaw and Bay Counties

becomes the new Item #7-E. Old Item #7-E: Staff Recommendation for Consideration of a Revised Process for Selection of Service Providers becomes New Item #7-F.

Motion by: Tim Quinn; Supported by Ruth Retlewski:

To approve the changes to the agenda as noted:

Motion passed by voice vote.

ITEM #4: [listed as Item #5 in agenda package]: AUDIENCE FOR THE PUBLIC

The audience introduced themselves. Joseph Pasioneck stated that the amount of monthly rent listed in the agenda package for property located at 910 N. Saginaw St, St. Charles, is incorrect. The correct amount is \$1,800.

ITEM #5: [listed as Item #6 in agenda package]: INTRODUCTIONS

There were no introductions. Vice-Chairperson Laura Hamilton noted that Chairman Dornseifer was out of town on business and therefore unable to attend this meeting.

It was noted that letters of resignation had been received from Board members Tim Quinn and Bruce Grant. Mr. Quinn was presented a plaque for his many years of service on the Workforce Development Board. Mr. Grant would be recognized at a future date.

ITEM #6: [listed as Item #4 in the agenda package]: CORRECTING AND APPROVING THE MINUTES

Motion by: Steve Jonas; Supported by Mike Beyer:

That the Board approve the Saginaw Midland Bay Workforce Development Board minutes dated September 2, 2008.

Motion passed by voice vote.

ITEM #7: [listed as Item #9 in the agenda package]: NOMINATIONS

John Nagy, Chairman, Nominating Committee, presented the 2008/2009 nominations:

Chair: Ed Dornseifer (S)
1st Vice-Chair: Laura Hamilton (B)
2nd Vice-Chair: Terry King (M)
Treasurer: Odail Thorns (S)
Asst. Treasurer: Mike Beyer (S)
At-Large: John Nagy (S)
At-Large: Jim Bates (B)
At-Large: Dave Herrala (M)

Nominating Committee Chair John Nagy requested other nominations from the floor three times. No other nominations were presented and the nominations were closed.

Motion by John Nagy; supported by Robert O'Hara:

That the Saginaw Midland Bay Workforce Development Board Nominations Committee recommendations for the 2008/2009 Slate of Officers be approved.

Motion carried by voice vote.

ITEM #8: [listed as Item #7 in the agenda package]: ACTION ITEMS:

- a. [listed as Item #7-a in agenda package]: Staff recommendation for approval to enter into a lease for the Saginaw County Satellite Service Center

The Board reviewed the recommendation from administrative staff to authorize negotiations with both bidders (Joseph & Carol Jean Pacionek and Red Oak Leasing), tour both facilities, and enter into a multi-year lease for the facility that offers the best package in consideration of price, location, amenities, and general quality of the facility.

It was noted that the correct monthly rent Pacionek Building is \$1,800; not \$1,890 as listed in the agenda package.

Motion by: John Nagy; Supported by Odail Thorns:

To authorize Saginaw Midland Bay Michigan Works! to negotiate with both bidders (Joseph & Carol Jean Pacionek and Red Oak Leasing), tour both facilities, and enter into a multi-year lease for the facility that offers the best package in consideration of price, location, amenities, and general quality of the facility.

Motion passed by voice vote.

- b. [listed as Item #7-b in agenda package]: Staff recommendation for authority to contract with service providers for the JET Plus program

The Board reviewed staff recommendation to:

- 1) Negotiate and contract for JET Plus GED services with Bullock Creek Schools as fiscal agent for Education & Training Connection in an amount not to exceed \$2,275,000 (the total amount allowed by the State for that entire program component) from October 24, 2008 to September 30, 2009;
- 2) Negotiate and contract with the service provider selected by the State for JET Plus occupational skills training in an amount not to exceed

\$1,387,500 (the total amount allowed by the State for that entire program component) from the date of selection by the state to September 30, 2009;

- 3) Increase the SVRC JET contract for JET Plus services through September 30, 2009 by an amount not to exceed the amount remaining in JET Plus funds after the GED contract and occupational skills training contract.

John Hill reminded the Board that he is the Superintendent of Bullock Creek Schools, and he refrained from all discussion on this matter.

Motion by: Robert O’Hara; Supported by Valerie Hoffman:

- 1) To negotiate and contract for JET Plus GED services with Bullock Creek Schools as fiscal agent for Education & Training Connections in an amount not to exceed \$2,275,000 (the total amount allowed by the State for that entire program component) from October 24, 2008 to September 30, 2009;
- 2) Negotiate and contract with the service provider selected by the State for JET Plus occupational skills training in an amount not to exceed \$1,387,500 (the total amount allowed by the State for that entire program component) from the date of selection by the state to September 30, 2009;
- 3) Increase the SVRC JET contract for JET Plus services through September 30, 2009 by an amount not to exceed the amount remaining in JET Plus funds after the GED contract and occupational skills training contract.

Motion passed unanimously by a show of hands. John Hill abstained.

- c. [listed as Item #7-c in agenda package]: Staff recommendation for approval to increase funding for the New Edge Technology consultant contract.

The Board reviewed staff recommendation for approval to increase funding for the New Edge Technology consultant contract.

Motion by: Steve Jonas; Supported by: Clint Struthers:

To authorize Saginaw Midland Bay Michigan Works! to increase the New Edge Technology consultant contract by \$10,000 from \$50,000 to \$60,000.

Motion passed by voice vote. Terry King voted no.

- d. Approval of the Essential Work Skills certification and the ACT National Career Readiness Certificated to use as a Workforce Investment Act (WIA) Credential

The Board reviewed the handout “Approval of the Essential Work Skills Certification and the ACT National Career Readiness Certification to use as a WIA Credential”.

Motion by: Valerie Hoffman; Supported by Jim Cross:

To approve the Essential Work Skills Credential and the ACT National Career Readiness Credential as a Saginaw Midland Bay Michigan Works! Agency recognized skill standard designed to equip individuals to enter, retain, or advance in employment.

Motion passed by voice vote.

- e. [listed as Item #7-d in agenda package]: Service Provider recommendation for phase out of the Friend of the Court referral contracts in Saginaw and Bay counties.

The Board reviewed the service provider recommendations for phase out of the Friend of the Court referral contracts in Saginaw and Bay counties.

Motion by: John Nagy; Supported by Mike Beyer:

To close the discussion without taking further action.

Motion passed by voice vote.

- f. [listed as Item #7-e in agenda package]: Staff recommendation for consideration of a revised process of selection of service providers.

Very brief discussion was held. Due to time constraints, the agenda item will be included in the January agenda for the Boards’ consideration.

ITEM #9: [listed as Item #8 in the agenda package]: REPORTS

A. Chairperson’s Report

It was noted that the Chairperson’s Report will be emailed to members.

B. Fiscal Report

The monthly fiscal reports were distributed and reviewed by the Board.

C. Performance Reports:

1. General Program Reports

The Board reviewed the monthly program reports. The new “Traffic Patterns: Location By Month” report was reviewed by the Board. It was noted that this report will be included in future agenda packages.

2. Friend of the Court Performance Reports

The Board reviewed the monthly FOC performance reports.

3. Special Youth Program Report

It was noted that this item was deleted from the agenda due to time constraints.

4. Incumbent Worker Contracts 2007/2008

The Board received the Incumbent Worker Training Report for 2007/2008.

D. CEO's Report

CEO Oberski reported that the CEO Report will be submitted via email.

ITEM #10: COMMUNICATIONS

A. DLEG Labor Market Information Report for September 2008

The Board received the DLEG Labor Market Information Report for September 2008.

B. Letter from S.C. Johnson thanking Michigan Works for their assistance during their recent hiring process.

The Board received the letter from S.C. Johnson thanking Michigan Works for their assistance during their recent hiring process.

ITEM # 11: ADJOURNMENT

Motion by: Tim Quinn; Supported by: Joseph Powe:

That the meeting be adjourned.

Motion passed by voice vote. The meeting adjourned at 5:10 p.m.